

Office of Residential Education and Living
Special Housing Accommodation Request Application
2009 – 2010

The following application and any supporting documentation is due to the appropriate office no later than **5pm on Wednesday, January 28th**.

In addition to this application every student **MUST** register for the Housing Lottery via Camel Web by **11pm on Friday, January 30th**.

All students are responsible for reading the Housing Lottery booklet published by the Office of Residential Education and Living and adhering to all information presented in the document, including dates and times. Any student requesting a housing accommodation must completely fill out the following application and register for the housing lottery on-line.

Students with permanent disabilities who require special housing accommodations must request them each year. A student must register with the Office of Student Disability Services and provide current documentation in support of the requested accommodation for review by the Director of Student Disability Services. **Application materials of this nature must be handed into the Office of Student Disability Services.**

Students with a condition that is NOT permanently disabling who would like a related accommodation should contact Student Health Services or Student Counseling Services –depending on the type of impairment – to place the request each year. Included would be conditions that are temporary or less than substantially limiting to a major life activity, including recovery from an injury or surgical procedure and physical or mental health-related concerns. **Application materials of this nature must be handed into the Office of Student Health or Student Counseling Services.**

Section One: Accommodation Information

Please Print Clearly:

Student Name _____ Class _____

Dean _____ Phone _____ Box _____

Email _____ Date of Request _____

Please list the specific accommodation(s) being requested and provide the reason for each accommodation. Current documentation in support of each specific accommodation requested must be on file with the appropriate office.

Requested Accommodation	Reason	Accommodation Granted (office use only)
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

If a specific housing assignment is needed to make the accommodation, (this would include room size, specialty housing, group housing, etc.) please describe it here and explain why it is needed:

Section Two: Housing Interests

Students who are approved for accommodations have equal access to specialty and group housing choices that are available to all students. If you would like to apply for any of these housing options, it is your responsibility to complete and hand in the necessary application materials to the Office of Residential Education and Living by the stated deadlines. Please review the Housing Lottery booklet on our website at <http://www.conncoll.edu/campuslife/937.htm> for additional information.

Please rank all of the residential houses with one as your most preferred or circle “No Preference”. Specific housing assignments will only be made for those students who qualify, otherwise a room type will be designated and you will need to go through the general housing lottery process. Be aware that your chances of being placed in your top choices will be calculated based on the same probability that students not applying for accommodations have of signing into their most preferred houses.

No Preference

North Campus

Hamilton
 Johnson
 Lambdin
 Lazrus
 Morrison
 Park
 Wright

Central Campus

Katherine Blunt
 Branford
 Larrabee
 Plant
 Smith

South Campus

Jane Addams
 Freeman
 Harkness
 Windham

Specialty Housing (All applications due by February 17th):

Abbey Cooperative Housing
 Burdick (Quiet Housing)
 Blackstone (Substance Free)
 Earth House
 Knowlton Language House
 Lazrus House (Year Round Housing)
 River Ridge Apartments (Quiet and Year Round)
 Smith 4th floor (Substance Free)
 Wright 3rd floor (Substance Free)
 360 Mohegan Thematic Apartments
 Freeman or Park Thematic Apartments

I CERTIFY THAT UNDER THE CONNECTICUT COLLEGE HONOR CODE, THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE. I specifically give my permission for my request for a housing accommodation to be reviewed by the Housing Accommodation Committee, which includes members of the offices of Residential Education and Living, Student Disability Services, Student Health Services, and Student Counseling Services. I understand that every effort will be made to provide reasonable accommodations although no specific guarantees can be made given the limited resources available. Appeals will be reviewed by the Committee during the final week of classes with final decisions issued by the end of the final exam period.

Signature: _____ Date: _____

OFFICE USE ONLY:

Date Received _____ Date Reviewed _____ Date Approved _____

Date E-mail Sent _____ Housing Assignment _____