Communications Engagement Fellow  
Office of Sustainability  

Description: Connecticut College has developed a deep commitment to holistic sustainability over the last five-plus years and is constantly working to expand and improve its efforts. Enhancing the amount and quality of communication with our campus and external communities is a critical component to achieving the College’s sustainability goals. The Engagement Fellow is responsible for promoting the Office of Sustainability and advocating for the sustainable initiatives and practices on campus and in the community.

The Communications Fellows will work and meet as a Communications Team and assist the Office of Sustainability in developing the most effective, easy to understand communications with its constituents.

Some of the responsibilities of the Engagement Fellow are:

- Raising community awareness for the Office and it’s holistic mission
- Manage the social media platforms through routine posts and “Sustainability Spotlights”
- Support all other Sustainability Fellows in advertising their work and accomplishments,
- Responsible for co-generating regular Sustainability Blog posts, and
- Develop relationships with other organizations on and off campus with whom the Office of Sustainability can continuously collaborate with.

Additionally, they will aid and contribute to the Communications Team by:

- Supporting the SustainabiliTEAM events and newsletter generation,
- Attending weekly Communications Team meetings,
- Attending Office of Sustainability all-staff meetings and events, and
- Other duties as assigned.

Requirements:

- Excellent interpersonal skills
- Exceptional time management and planning skills
- Strong writing and oral communication skills
- Strong analytical skills
- Social media savvy
- Comfort collaborating with others to achieve goals
- Ability to adapt to quickly changing circumstances
- Comfort with working on tight timelines

Supervisors:
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