Waste Minimization Fellow
Office of Sustainability

Description: As Connecticut College continues to expand its efforts to become a model of sustainability within higher education, an important area of work is waste minimization. The College is using three primary tactics to reduce the amount of waste we produce as a community: supporting individuals to adopt low-waste behaviors and upgrading our waste, recycling and food waste infrastructure. The Waste Minimization Fellows will support the Office of Sustainability by working collaboratively with people across the community to expand existing programs and create new programs that help the College strive for its goal to reduce waste generation on campus by 5% by 2018.

The Waste Minimization Fellows will have the following responsibilities:
● Collect waste, recycling and food waste data from Facilities Management and Dining Services,
● Develop strategies that decrease waste generation in the residential houses on campus,
● Assess the effectiveness of all waste minimization projects and tactics being utilized on campus,
● Co-manage and advertise the Spring Give N’ Go Program,
● Collect and separate e-waste on campus,
● Attend weekly Waste Reduction Team meetings,
● Help periodically with pickup, cataloging, and delivery of Office Swap Supplies,
● Attend occasional Office of Sustainability all-staff meetings,
● Other duties as assigned.

Requirements
● Proficient with Excel, Word, and PowerPoint
● Strong written and verbal communication skills
● Highly developed research skills
● Excellent writing and analytical skills
● Comfortable working with a variety of campus constituencies (staff, students, faculty)
● Prior experience with waste minimization preferred, but not required

Compensation
Volunteer Position.

Supervisors
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