1. Introductions and Welcome
   a. President Bergeron and Committee members
   b. Keeling & Associates staff (participating by telephone)

2. Overview of the Committee’s work during 2015-16
   a. Scope of activities and timeline
   b. Key milestones
   c. Roles and responsibilities of the Committee and of K&A

3. Planning for October 12-13 K&A visit:
   a. Purposes and goals of the visit
   b. Ideas for who K&A could meet with (various small groups of 6-10 people)
   c. Planning for the Oct. 12-13 (Monday-Tuesday) meeting of the Committee and K&A team

4. Committee logistics
   a. Determining a mutually acceptable meeting time
   b. Meeting frequency over the course of the year
      i. Regular meetings, roughly every other week
      ii. Meetings with K&A during their monthly visits
      iii. Work of SPC members (perhaps in smaller working groups) between meetings
   c. Strategic planning website: http://www.conncoll.edu/strategic-planning/
   d. Moodle site as repository of SPC materials: http://moodle.conncoll.edu/moodle1516/

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