DATE: December 4, 2014
TO: Students Studying Away for Spring 2014
FROM: The Office of Residential Education and Living (REAL)
SUBJECT: Housing Lottery Information

Congratulations! You have been accepted to a study away program for the Spring 2015 semester. This is an exciting time, and the last thing you want to worry about is your housing upon your return. With that in mind, please read the following information so that you do not miss any important housing deadlines.

Step One: Prepare for the Housing Lottery
- Read the Housing Lottery Booklet available on CamelWeb in February 2015
- **Read your email! The Office of Residential Education and Living’s official form of communication with students is by email.** Reminders and targeted emails go out through the housing@conncoll.edu email address. You are responsible for the information conveyed in these emails.

Step Two: Ask REAL to serve as your proxy (Prior to leaving for Winter Break). If you will not be able to participate in the online housing lottery in April – You MUST log into MyHousing/ApplyOnline and complete the **Proxy Form for Housing Lottery**, as part of this application you will be prompted to **Indicate your Housing Preferences**
- REAL will serve as your proxy IF you ask us to – MyHousing cannot support students serving as proxies. The preferences that you indicate in MyHousing will determine where we select a room for you.
- You may only list 10 spaces – so only indicate houses to get the most voice out of your preferences!

Step Three: Waiting and Applying in 2015
- Apply for Specialty Housing, Common Interest Housing, Accommodations and Off Campus housing if appropriate

Step Four: Select your housing in April 2015.
- Log into MyHousing on the appropriate lottery date to select your room during your allotted time frame. OR REAL will select your room for you IF you asked us to in your lottery registration.
- To select a room, on the left, you will hover over **Room selection** then click **select a room/suite**

Expect a new and improved MyHousing after February 2015!!!

If you have questions regarding the forms or this process, please email housing@conncoll.edu or call REAL at (860) 439-2834. Enjoy your time studying abroad and see you next Fall!