

Office of Residential Education and Living

Housing Lottery Information 2022-2023

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Introduction

The information included in this housing material is provided to guide upperclass students through the housing selection process for the 2022-2023 academic year. In order to navigate the housing process with the most success, it is important to review this information and understand your options. Please read the **entire** booklet so that you are prepared for the housing lottery. Please contact the Office of Residential Education and Living in Warnshuis with any questions. Connecticut College is a residential campus, and for this reason only those students residing with their parents/guardians or dependents within a 50 mile radius of the college may be approved to live off campus each year (unless a lottery process for off-campus housing is approved in a given year based on enrollment and capacity). At the time of this lottery notice the College will not be running a lottery process for off-campus rentals and will expect all students to live on-campus for the 2022-2023 academic year.

The College guarantees housing to all undergraduate students. This housing may be provided in the form of a single, double, triple, quad, apartment, house, or other Connecticut College housing options. No student is guaranteed a particular type of housing unless they have an approved housing accommodation. For instructions on navigating MyHousing during the housing lottery process, please visit our website: [Residential Education and Living Lottery Process](#).

Health and Safety Guidelines to Address the Risks of COVID-19

Guidance is currently underway for the next academic year as it relates to expectations surrounding COVID-19. We all share responsibility for reducing risks related to COVID-19, in order to protect ourselves, our friends, faculty and staff, and our families - some of whom may be more vulnerable than others to the virus. It is critically important that every student follow the guidelines established by the college to reduce the spread of COVID-19. ***Those guidelines only work if everyone follows them.*** We also anticipate that these expectations and directives may change over the course of the summer and/or academic year. When students are notified (typically via Connecticut College email) of these changes, students will be responsible for abiding by the new information.

Floor Plans and Housing Options

The lottery process is designed to maximize your choices. Each returning student will have the ability to apply to on-campus apartments, group housing, or speciality housing if they so desire. These processes occur prior to the remaining lottery processes. If you are not interested or approved for apartments, large group housing or specialty housing you will be enrolled in small group lottery (groups refer to 3 or 4 singles proximal to each other on a hallway), doubles/triples/quad lottery, and your class year singles lottery. You will participate in one of these lotteries. Once you choose a space in one of the lotteries your housing selection process has concluded. This booklet will guide you through each option.

[Floor](#) plans are available online by clicking on a building and logging into Camel Web. **Please Note:** Measurements of rooms are approximate and spaces can be re-designated at any time as needed by the Office of Residential Education and Living. The Office of Residential

Education and Living encourages each student to visit our website to learn more about our residence halls and specific housing options.

HOUSING OPTIONS FOR 2022 - 2023

Please Note: Academic Year-round means August move-in through graduation. Summer buildings open for students change each summer.

House	Academic Year Round	Sub Free	Single sex	Quiet	Kitchen	Language	First Year Housing	Upperclass Housing	Sustainable Living
358 Mohegan (Earth House)	✓				✓			✓	✓
360 Mohegan	✓				✓			✓	
Abbey	✓				✓			✓	
Blackstone		✓					✓	✓	
Branford							✓	✓	
Freeman								✓	
Hamilton	✓						✓		
Harkness								✓	
Jane Addams			✓ (male)					✓	
Johnson							✓	✓	
Katharine Blunt			✓ (female)				✓	✓	
Knowlton						✓	✓	✓	
Lambdin				✓ (4th&5th floors)			✓	✓	
Larrabee							✓	✓	
Lazrus	✓				✓			✓	
Morrisson	✓						✓		
Park	✓							✓	
Plant							✓	✓	

River Ridge Apartments	✓				✓			✓	
Smith/Burdick		✓					✓	✓	
Winchester Apartments	✓				✓			✓	
Windham							✓	✓	
Wright	✓							✓	

Please note: 191 Mohegan Apartments and River Ridge units 25A and 25B will be reserved for potential isolation and quarantine needs.

Timeline of Important Dates

Wednesday March 16, 2022	<ul style="list-style-type: none"> • Lottery numbers and instructions emailed
Monday, March 28, 2022	<ul style="list-style-type: none"> • Applications Available for: Apartments on campus Large Group Housing Specialty Housing
Friday, April 1, 2022	<ul style="list-style-type: none"> • Applications Due for: Apartments on campus Large Group Housing Specialty Housing
Wednesday, April 6, 2022	<ul style="list-style-type: none"> • Decisions Emailed for: Apartments on campus Large Group Housing Specialty Housing
Friday, April 8, 2022	<ul style="list-style-type: none"> • Deadline to decline offers of: Apartments on campus Large Group Housing Specialty Housing
Friday, April 15, 2022	<ul style="list-style-type: none"> • Large Group Lotteries – open to approved students

	<ul style="list-style-type: none"> • Apartment Living Lotteries – open to approved students • Specialty Lotteries – open to approved students (Individual #)
Monday, April 18, 2022	<ul style="list-style-type: none"> • Roommate & Group Formation Begins for small group lotteries and doubles/triples/quad lottery
Wednesday, April 20, 2022	<ul style="list-style-type: none"> • Groups must be fully formed in MyHousing
Friday, April 22, 2022	<ul style="list-style-type: none"> • Group averaged lottery numbers and times available
Tuesday, April 26, 2022	<ul style="list-style-type: none"> • Group Lottery – open to grouped students (Average #)
Thursday, April 28, 2022	<ul style="list-style-type: none"> • Double/Triple/Quad Lottery – open to all students (best #)
Friday, April 29, 2022	<ul style="list-style-type: none"> • All class lottery selection times emailed out
Tuesday, May 3, 2022	<ul style="list-style-type: none"> • Senior Housing Lottery (Individual #)
Wednesday, May 4, 2022	<ul style="list-style-type: none"> • Junior Housing Lottery (Individual #)
Thursday, May 5, 2022	<ul style="list-style-type: none"> • Sophomore Housing Lottery (Individual #)

*The College cannot hold specific assignments for students not cleared to return from Medical Leave or Personal Leave and for students with balances with the Bursar's office

Resources and Information

All Housing Lottery materials are available on our [website](#) and reminders will be sent via campus email as deadlines approach. Answers to most commonly asked questions regarding processes are included in this booklet. If after reading it, you still have a question, please reach out to our office at housing@conncoll.edu or 860-439-2834. Each year we continue to improve our processes from student feedback, because of this you cannot rely solely upon upper class students to teach the process.

Overview of Housing Lottery

1. Please read this Housing Lottery Booklet. In order to navigate the Housing Lottery process with the most success, you need to be an informed participant. Please read the **entire** booklet so that you are prepared for the housing lottery.
2. Check with the Registrar's Office. If you have any questions regarding your current official class year status - it is your responsibility to check with the Registrar's Office. All lottery numbers are assigned by a student's official academic class status as reported by the Registrar's Office.
3. Once you have selected a space in MyHousing you will not be able to have your assignment changed until a room change process opens.

Lottery Numbers

All active students who are not a member of the graduating class will receive a **random computer-generated lottery number** based on the student's current class year status as reported to us by the Registrar's Office. Any changes made to a student's class year must be received by the REAL office at least 3 business days prior to a lottery in order to have a new number issued to a student. Members of the current graduating class who anticipate needing housing for the following year should contact the REAL office to secure a lottery number.

All lottery numbers are viewed in MyHousing and students will receive their specific lottery number via email. Lottery Numbers are non-transferable and they do not carry over from a previous year if unused. The order for selecting a housing assignment is determined first by the class year and then by the randomly assigned lottery number assigned to a student.

	Approximate Lottery #'s
• Class of 2025 will be considered a "rising sophomore"	1001-1500
• Class of 2024 will be considered a "rising junior"	501-1000
• Class of 2023 will be considered a "rising senior"	1-500

Lottery Number Adjustments

Lottery Number Reductions are offered to incentivize a space. Below is a list of possible lottery point adjustments, which can be combined when possible (i.e. Basement triple qualifies for two adjustments). Students are determined to have met a given criterion if they lived in the qualifying space the Friday prior to Thanksgiving Break and/or Spring Break. Each criterion below is granted once (i.e. living in a basement room both semesters is awarded one adjustment of 50 points). **All awards are for the following year and cannot be carried over to any subsequent years. Please note: Students who lived on campus as sophomores, juniors last year with a roommate received a lottery reduction this one year due to triples and quads not being in use.**

Criterion	Rising Sophomore	Rising Junior	Rising Senior
Basement Room	50	50	50
Double Room	0	100*	150*
Triple/Quad Room	50	150*	200*
Common Room	0**	200	200

**Note – for rising juniors and seniors the Double/Triple/Quad room MUST be at full occupancy for the credit to be awarded.*

***Note - rising sophomores living in a common room will receive the triple room deduction, not a common room deduction*

- 100-point lottery number reduction for ALANA Sisters/Brothers, and International Advisers.
- Please note, in addition to lottery number reductions, the Honor Council may assign lottery point increases to individual students as a sanction.

Students receiving reduced lottery numbers will be informed of both their 'original' lottery number and their 'adjusted lottery number when lottery numbers are published. 'Original' lottery numbers will not be available to view in MyHousing.

Applying for an On-Campus Apartment

An application via google form will be made available for students to apply to on-campus apartment-style living including (360 Mohegan, Winchester 2/4, Winchester Houses, Freeman Tower, Park apartment, and River Ridge apartments). Please pay particular attention to due dates. Applicants must be in good conduct standing, defined by not being on Disciplinary Probation Level 2. Groups applying to apartments will have their lottery numbers averaged for this process.

Applying for Specialty Housing

An application via google form will be made available for speciality housing. Please pay particular attention to due dates. Students in this process can only apply to one specialty housing type. Specialty housing options consist of:

- Single-sex housing
- Quiet Housing
- Language Housing
- Substance-Free Housing
- Community Engagement housing

- Sustainable Living Housing
- Academic Year Round housing

Academic Year Round Housing

This housing is available for students who wish to, or require, living on campus during the winter and spring breaks. No additional housing cost is required. It is important to note that the campus is substance free at all times when classes are not in session. "The Village " is all Academic Year Round Housing, and is comprised of Lazrus House, Abbey House, Earth House, 360 Mohegan Ave Apartments, Winchester Houses and Apartments, 191 Mohegan Ave Apartments, and River Ridge Apartments. Academic year round housing is also available in the Plex. It is helpful for students who know if they will want or need to remain on campus over breaks due to travel difficulties, athletic commitments or student teaching to consider these housing options. If you need to stay over a winter break and do not live in one of these buildings you will need to move into one of these buildings over the break. **These buildings may not be open in the summer - academic year round refers to August move-in through graduation in May.**

Residents of Apartments & Small Houses have an obligation to keep the space full. In the event that the remaining occupant(s) are not able to fill the vacant bed(s), the remaining student(s) may need to also vacate the space. This is true for these spaces regardless of the process with which they were filled.

Specialty Housing

Specialty Housing is a dedicated and valued part of the Connecticut College residential experience.

Quiet Housing: (Lambdin 4th and 5th floors, if there is a greater demand the 2nd and 3rd floor as needed). Students who live here recognize the shared responsibility on the part of all residents to consistently give priority to quiet academic pursuits. Students must maintain a quiet living environment 24 hours per day Sunday through Friday. Non-quiet hours are established by the residents at the beginning of the year and generally occur during the weekend.

Substance-Free Housing: (Blackstone House and if there is greater demand Smith 4th and 3rd floors as needed). Students who live here have an appreciation for living in a manner that focuses on a student's overall wellbeing. Students living in these areas may choose to engage in limited alcohol consumption outside of the floor, but must act responsibly and not return to the house intoxicated.

Substance Free Lifestyle: Blackstone 3rd floor is an area of Wellness Housing where students are expected to extend their substance free **lifestyle** beyond the area in which they live. These residents agree to a substance free environment including agreeing not to smoke, consume alcohol or use illicit drugs, nor bring any of these substances into the Substance Free Area.

Language Housing: (Knowlton House) Living learning communities designed around the language interests of the students living in those spaces. Participants living in Knowlton House are expected to facilitate one program per semester.

Sustainable Living: (358 Mohegan – Earth House and if there is greater demand Abbey 2nd floor). Is comprised of students who share a passion for environmental sustainability, social justice, the arts and participating in educational and recreational events frequently held in the shared living space.

Single Sex Housing: (Male: Jane Addams House Basement; Female: Katherine Blunt House 4th Floor, Lambdin House 3rd Floor) This housing option is made available for students who wish to, or require, living in a single sex environment. Single Sex housing spaces also have single-sex bathrooms unlike the rest of campus. More floors will be designated if there is a need.

Large Group Housing

Last year the College piloted a large group housing process for groups 5 and above. Based on student feedback we will continue the process this year to provide large group housing options, however there will only be 2 groups permitted per building (only in buildings with upperclass students) in order to retain building options for small groups and individuals. Groups can be 5-10 students who wish to live on the same floor in proximal rooms. **The application will include building preferences and placement of groups will be done with the average lottery number of the group taken into consideration.**

Houses with Kitchens

The College offers students the ability to reduce their meal plan only if they are in a house with a kitchen. These spaces include Lazrus House, Abbey House, Earth House and all small houses and apartments (except for Freeman Tower). If you are a student who wants or requires a kitchen for dietary, religious or other reasons and would like a reduced meal plan, please request one of these houses by submitting a Specialty Housing Application and being in contact with our office.

Housing Selection

Proxy Information

Students who cannot participate in their housing lottery can have the Office of Residential Education and Living act as their “Proxy” 48 hours prior to the start of their lottery. By requesting the REAL office to proxy for you, you are accepting the housing assignment our office makes in your absence.

- To request this service, please log into MyHousing, click on Applications and complete the “Proxy Request Form for Housing Lottery” application.

- This application will also prompt you to indicate your housing preferences – please complete all 10 house preferences. You may later edit these preferences. You will receive a confirmation email once your request is submitted. For students approved for Specialty Housing – please complete the form in MyHousing AND email housing@conncoll.edu with your building, floor and/or room number preferences.
- For directions on completing your living preferences, please visit our [website](#) and click on the [Indicating Living Preferences](#) link. **Please note that this portion of the lottery process is only required of students who will not be participating in the process themselves.**
- During the housing lottery, a representative from the Office of Residential Education and Living will select your housing assignment based on the information provided.
- If you do not request the REAL office to serve as your proxy, and you do not participate in housing selection during the lottery yourself you will be placed on a waitlist and housed over the summer.
- Completing the Living Preferences section alone will not inform REAL you need a proxy, you must also complete the Proxy Request Form.

Housing Processes in Self-Service of Camel Web

Students can learn about their particular lottery processes by logging into MyHousing. Please note that students do not need to participate in all of the lotteries in which they are enrolled. Each lottery represents an opportunity. Overviews of the room selection area of MyHousing will be provided on the REAL [website](#) and will outline the following:

- Prior to all open housing processes, REAL student staff housing assignments and some approved housing accommodations will be made.
- Opportunities for participation in the housing lottery include:
 1. Large Group (*assignments based on group average lottery #*)
 2. Specialty Lotteries (*eligibility based on application, room selection order based on individual lottery #*)
 - a) Blackstone Substance Free Lottery
 - b) Blackstone Substance Free Lifestyle 3rd floor Lottery
 - c) Smith 3rd and 4th floor Wellness Floor Lottery (only if needed)
 - d) Quiet Housing – Lambdin 4th & 5th floor Lottery (2nd and 3rd if needed)
 - e) Academic Year Round Housing
 - f) Community Engagement Housing
 3. Apartment Living (*optional process with google form application - utilizing averaged lottery #*)
 4. Group Lottery (*optional process using averaged lottery numbers*)
 5. Doubles/Triples/Quad Lottery (*optional process using best lottery number*)
 6. Rising Senior Lottery (uses individual lottery number)
 7. Rising Junior Lottery (uses individual lottery number)
 8. Rising Sophomore Lottery (uses individual lottery number)

- A lottery number and selection time specific to each lottery enrolled (updated as each lottery approaches)
- Roommate matching processes for eligible lotteries

All students participating in the housing lottery will be doing so via MyHousing. Housing lottery numbers and selection times will be made available to students in MyHousing. Students will need to sign into MyHousing to retrieve their specific lottery number and lottery date(s) and time(s). Selection times will be made available in MyHousing on the dates noted in the timeline in this booklet. Should a student miss their selection time (for example, a student signs in 10 minutes late) they are still able to choose a housing assignment until midnight so long as there are rooms available. The lottery process will not pause if a student does not sign in and choose a room at their specific time; the following student(s) lottery numbers will be activated so that they are able to select rooms.

Group Housing Lottery

Following the conclusion of the Large Group, Specialty and Independent Living Processes, all unhoused students are enrolled in the Small Group Housing Lottery in advance of the class year lotteries. While all students are enrolled in this lottery, no student is required to select a room – even if they form a group and had intended to select a space. Groups are formed of 3 or 4 students who may be of mixed-class years. Groups must be fully formed by **April 10, 2022** so that their lottery numbers may be averaged and selection times may be generated. Please see the REAL [website](#) for directions on forming a group.

Specific clusters of 3 or 4 rooms will be available for selection in the Group Housing Lottery called “Suites.” These suites are selected by the REAL office in collaboration with the REAL SGA advisory board.

Any one member of the group can select a suite for the group at, or after, their selection time. Should a group not select a suite of rooms during the Group Housing Lottery, all individual members of the group will go on to their class year lottery to select a room individually with their original lottery number.

Double and Triple Room Selection

After the group lottery, all unhoused students are enrolled in the Double/Triple/Quad Lottery, and like the Small Group Housing lottery, no student is required to select a room. All unhoused students are enrolled in this lottery and are eligible to select an available double or triple room with a roommate using either of their two lottery numbers. Roommates may be matched (meaning mutually requested) in advance of the lottery, or during the lottery, and the better (lower) lottery number would be used. Roommates may be of mixed-class years. Please note that the availability of a double/triple/quad room in a lottery does not necessitate a student selecting a double room, it simply provides options. Remaining rooms will then be made available in the subsequent class year lotteries.

Class Year Lotteries

After the doubles lottery, all unhoused students are enrolled in their respective class year lotteries (Senior: **May 3, 2022**; Junior: **May 4, 2022**; Sophomore: **May 5, 2022**). These lotteries are the only lotteries where participation is exclusive to a class year. Students select rooms individually using their lottery number and selection time displayed in MyHousing after **April 29, 2022**. If there are any remaining upperclass doubles/triples/quads they will be made available in each of these class year lotteries.

Students who are not Housed During the Housing Lottery

At the close of the various housing lotteries, there will be some students who are not yet housed, this is a group composed of mostly rising Sophomores. This group of students is generally equal in number to the number of beds that become available over the summer. These students will be housed throughout the summer, and informed of their assignment by early August. All Connecticut College students are guaranteed housing.

After the close of all housing lotteries, unhoused students will be directed to complete the "Indicate Living Preferences" form in MyHousing in order to communicate with the REAL office their preferences for housing for the Fall, directions on completing this form can be found on our [website](#). In doing so, please be sure to indicate your top 10 houses, and make sure you indicate at least one of space per area of campus (North, Central, South). The Office of Residential Education will use your preferences to place you in an available room according to your preferences.

After the Housing Lottery

Room Changes

Students are offered the opportunity to submit a room change request form after the lottery has taken place, they may submit [Summer Room Change Request for Fall](#).

Room changes are coordinated by request during the academic year. Room changes are considered following a two-week room freeze at the start of each semester. Each semester will have a two-week period of room changes.

Room Swaps

Any two students who will be residing on campus in the coming Fall may request to swap assignments by both emailing housing@conncoll.edu requesting the swap. **There will be no swaps approved past the end of July. Room swaps involving apartment spaces will only be approved during the summer months if the person swapping has an equal or lesser lottery number.**

Additional Information

Living Off-Campus

Students are required to live in residence at the College unless they are living with their parents, guardians, spouse or dependents within a 50-mile radius of the campus. The REAL Office releases students from their housing contract based on our anticipated need for the coming year.

- On rare occasions applications are made available for an off-campus lottery process. If this occurs, students will receive an email from the REAL office alerting them of the process to follow.
- Students who submit applications to live off-campus are not automatically approved to live off-campus.
- All students who are not commuting from a parent/guardian home will participate in the housing lottery even if they are interested in applying to live off-campus.
- Living off-campus without prior approval is a violation of institutional policy and may result in a referral to the conduct process. Students will not be released from the on-campus housing contract and its associated fees.

Housing Accommodation Requests

Students with permanent disabilities requesting housing accommodations must request them each year from the Office of Student Accessibility Services.

Students with non-permanent disabilities who need a housing accommodation should contact Student Health Services or Student Counseling Services, depending on the type of disability. Disabilities that are NOT permanent would include conditions that are temporary or less than substantially limiting to a major life activity, such as recovery from an injury, surgical procedure, or broken leg, etc.

Any student requesting accommodations by the College regarding their housing must be registered with Student Accessibility Services and make a housing request through AIM (SAS online management system) by the stated deadlines on their website.

Please see more information about the accommodative process here: [Housing Accommodations Through Student Accessibility Services](#)

Submission of a housing accommodation request does not guarantee that it will be approved. Please keep this in mind when submitting paperwork.

Please note:

- An **approved** request will guarantee that an accommodation will be available with the exception of singles with in-room bathrooms. The location or specific house cannot be guaranteed, unless specifically related to the condition. Students who qualify for singles with in-room bathrooms must select a single (without a bathroom) through the general lottery process and will be moved to a single with an in-room bathroom at the end of the summer if one is available.
- The Office of Residential Education and Living reserves the right to pre-assign a student to a housing assignment due to an approved accommodation.
- Students applying for housing accommodations who are interested in Specialty Housing must also submit to the Office of Residential Education and Living, any necessary application materials for that housing option by the stated deadline. Students must indicate whether the Specialty housing is in direct support of their accommodation need, or a preference independent of their accommodation needs.
- Students reserve the right to decline an accommodation that has been offered.

Return from Medical Leave or Personal Leave:

Medical & Personal Leave during Spring 2021: Students on Medical & Personal Leave may participate in the Housing Lottery, and are encouraged to do so if they intend to return to the College in the Fall. Students need to be cleared to return to the College by **August 1, 2022** to guarantee their assignment will be held for them.

Note: Housing assignments are not transferable to another student. No student with a housing assignment who is leaving the College may give another student their former room.

Housefellows/Floor Governors/Independent Living Coordinators

Students who have been offered a REAL position (HF/FG/ILC) for the 2022-2023 academic year should NOT participate in the Housing Lottery and will be placed by our office.

Student Accounts

The Office of Residential Education and living cannot hold housing assignments for students whose accounts are not in good standing with the Bursar's office as of **July 10, 2022**.