

# CONNECTICUT COLLEGE

## Library & Information Technology

Dear Members of the Connecticut College Community,

We hope this message finds you well. We are writing to inform you about an important update regarding Connecticut College's Google Workspace services that will impact all alumni Google accounts.

Google Workspace includes Gmail, Drive, Docs, Sheets, and Slides and is a core platform we use for communication and collaboration across campus. Alumni also have access to this platform via [alumni.conncoll.edu](https://alumni.conncoll.edu).

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### What's Changing

Effective March 1, 2026, alumni will no longer be able to access their Connecticut College Google Workspace items (including Gmail, Calendar, Drive, Docs, Sheets, and Slides etc.).

After this date, these accounts and any data stored within them will be **deactivated and permanently removed**.

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### Why This Change is Necessary

We understand this may be an inconvenience, but this change is necessary for several reasons:

- **Cost Management:** In 2022, Google discontinued its offering of unlimited free storage for educational institutions. Since then, Connecticut College has been covering the cost of Google storage used by alumni accounts. Maintaining storage for thousands of active and inactive accounts represents a significant and growing expense. Focusing our paid storage on current students, faculty, and staff helps us manage the College's resources responsibly.
- **Enhanced Security:** Inactive or unused accounts pose a security risk, making it essential to streamline our digital environment.
- **Optimized Support:** Supporting a large number of alumni accounts, including password resets and troubleshooting, diverts valuable time from our IT staff. By reallocating these efforts, we can

better serve the daily needs of our current campus community.

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## What You Need to Do

To ensure a smooth transition, we kindly ask all alumni to take the following steps:

- **Create a new email account, if needed.**
- **Update your accounts and subscriptions** with this new email address
- **Transfer/forward your important emails and files** to this new account
- **Please [update your contact information](#)** with the College so we can continue to share news, opportunities, and important updates with you.

Detailed instructions for each step above can be found [HERE](#).

## Need support? We're Here to Help.

[A dedicated webpage](#) has been created to assist you with the transition.

For technical support during this transition, feel free to contact our IT Service Desk via phone at 860-439-HELP (4357) Monday through Friday 9 a.m - 5 p.m.

We truly value the important role alumni play in the life of Connecticut College and appreciate your understanding as we make this necessary adjustment.

If you have any questions or require assistance preparing for this change, please do not hesitate to reach out.

Best regards,

Matt Gardzina

*Vice President for Information Services and Librarian of the College*

Luci Chaplin

*Director of Alumni and Parent Engagement*

Library & Information Technology, Charles E. Shain Library 860-439-4357

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