August 12, 2020

Dear Students,

As part of our plan to bring students back to campus, we want students and families to be prepared should the need arise to leave campus on short notice. Today, we write to ask you to prepare your own Departure Plan, which needs to be completed before you arrive on campus.

There are two circumstances that may lead you to unexpectedly leave campus:

1. **Campus-wide move to off-campus remote education**: The College will be monitoring the prevalence of COVID-19 both on campus and in the surrounding region. There may come a time during the year when the College will need to move to off-campus remote-only learning if our incidence rates of COVID-19 on campus are significant or if pandemic conditions locally or nationally worsen. While we are hopeful that we will not need to shift to off-campus remote-only learning, we want you to be prepared in advance.

2. **Individual non-compliance with COVID-19 expectations**: As you are aware, the College’s success depends heavily on students, as well as the entire campus community, abiding by the College’s health and safety expectations. If you do not comply with the expectations, you risk having your access to campus revoked, which will include the need to vacate campus housing for the remainder of the semester. Please review the Camel Cares Pledge and the Agreement to Abide by College Health and Safety Requirements for details on the expectations and the consequence for non-compliance.

If either of these circumstances arises, you will need to leave campus quickly. We know it may be disconcerting to think about the need to depart campus before you arrive, however it’s important to plan ahead and to be prepared for a shift to remote education off campus if necessary.

Please fill out the **Departure Planning Form** before you arrive on campus. This form includes questions to help you think through your plan. This information will be shared with a team of staff from the divisions of Student Life, Institutional Equity and Inclusion, and Dean of the College so that we can be prepared to support you in any way we can.

Sincerely,

Victor Arcelus  
Dean of Students

John McKnight  
Dean of Institutional Equity and Inclusion

Jefferson Singer  
Dean of the College