

# CONNECTICUT COLLEGE

## Library & Information Technology

Dear Members of the Connecticut College Community,

With less than two weeks remaining before the transition away from Connecticut College Google account services, we are writing with an important final reminder to complete any necessary steps before the March 1 deadline.

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### **Transfer Your Data Now**

If you continue to use your ConnColl email or Google Drive, you must transfer important emails, files, and documents immediately. All alumni @conncoll.edu Google accounts will be permanently deactivated on **March 1, 2026**. After this date, accounts and stored data cannot be recovered.

Waiting until the final days may result in lost access or permanent data loss.

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### **Review the FAQ & Transition Website**

Please visit the FAQ and transition website for detailed instructions and step-by-step guidance on transferring your data to a personal email or storage account. The site also includes answers to common questions to help make this process as smooth as possible.

[Alumni Email Transition Resources](#)

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### **Update Your Contact Information**

To ensure you continue receiving College news, event invitations, and important updates, please [update your contact information](#) with the College.

We understand that transitions like this can raise questions, and we are here to support you. The IT Service Desk is available Monday–Friday, 9 a.m.–5 p.m. at 860-439-HELP (4357).

Thank you for your immediate attention to this important matter.

Best regards,

Matt Gardzina

*Vice President for Information Services and Librarian of the College*

Luci Chaplin

*Director of Alumni and Family Engagement*

Library & Information Technology, Charles E. Shain Library 860-439-4357

270 Mohegan Avenue, New London, CT 06320



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