



CONNECTICUT COLLEGE



2017-18

New Faculty Handbook

Adjunct Edition

ADJUNCT FACULTY HANDBOOK 2017-18

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TO ADJUNCT FACULTY

Welcome to Connecticut College! We are very happy to have you join our community and share in the excitement of educating our students to put the liberal arts into action as citizens in a global society. We honor your contributions to our educational mission and are committed to doing all we can to make your association with the College satisfying and productive. Please feel encouraged to drop by the Dean of the Faculty Office in 203 Fanning Hall with questions or concerns, or just to say hello. Our office staff welcome your visits, phone calls, and email messages.

Judy Kirmmse, our former long-serving Affirmative Action Officer and Title IX Coordinator, created the first edition of this booklet to acquaint you with the College. This revised edition contains information on topics ranging from the Registrar's guidelines on grading to information on Conn lingo, and just about everything in between. It has been designed as a supplement to the faculty handbook, Policies and Procedures: Information for Faculty, Administrators, Trustees (commonly known as "IFF").

As you consider your plans for the new academic year, we hope you will take a few moments to review some important information about our efforts to avoid and remedy discrimination on the Connecticut College campus. One of our guiding principles is to build a community without discrimination, as detailed in Part II of our [mission statement](#):

Diversity, Equity and Shared Governance

In the early 20th century, Connecticut College was founded in the belief that all qualified students—women as well as men—deserve an opportunity to secure an education. The College strives to be a community in which all members feel comfortable, respect each other's differences, and seek common ground. The College promotes understanding by offering a variety of academic and social experiences and is committed to building greater access, opportunity, and equity. Students, faculty, staff, trustees, and alumni all participate in the governance of the College.

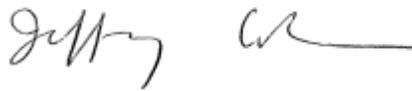
As you are undoubtedly aware, colleges have recently come under considerable scrutiny with regard to their policies and responses to discrimination. We are proud to have a long history of endeavoring to establish a comfortable and equitable environment on our campus for students, staff, and faculty. We provide the enclosed information as part of our ongoing efforts to support such an environment. We are also following federal and state laws by making every employee aware of our policies, so we ask that you please read Appendix I: "Information Regarding Discrimination for Adjunct Faculty Members."

Thank you for your attention to this important matter. All employees are expected to comply with our non-discrimination policy, and we hope that while you are teaching here, you will support all efforts to create and sustain an environment in which all members of our community can thrive. If you have any questions please feel free to speak with one of us, or to your department chair.

We all wish you the very best in your teaching life here at Connecticut College. Your faculty and staff colleagues are invested in your success and will be more than willing to help you in any way they can, so be sure to ask if you need assistance.

Good luck, and enjoy your students and colleagues!

All best wishes,

A handwritten signature in black ink, appearing to read "Jeffrey Cole". The signature is written in a cursive, flowing style.

Jeffrey Cole
Associate Dean of the Faculty

PART I:

ABOUT BEING A FACULTY MEMBER

AT

CONNECTICUT COLLEGE

PART I:

ABOUT BEING A FACULTY MEMBER AT CONNECTICUT COLLEGE

A. ACADEMIC PROCEDURES: GUIDELINES FOR NEW FACULTY

This section on academic life has been prepared for you by the Registrar's Office and includes information about all academic procedures, including registration and grading, as well as the handling of incompletes and withdrawals.

1. [Please adhere to all deadlines](#)

The Academic Calendar outlines all notable dates for the semester, including breaks and the dates when final grades are due.

2. [Please read all memos and emails](#)

Emails and memos from the Registrar's Office often include additional dates, deadlines or instructions.

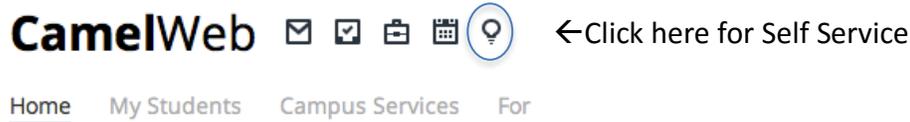
3. [Classroom Information](#)

Detailed information regarding classrooms is available in Virtual EMS. Classroom scheduling for all academic courses is handled by the Registrar's office through the end of the Drop/Add period. Please send an email to classrooms@conncoll.edu with classroom change requests. Additional information about classrooms can be found here: <http://www.conncoll.edu/academics/registrar/resources-for-facultystaff/classroom-information/>

4. [Self Service for Faculty](#)

It is important that all faculty members use their Connecticut College Email accounts and access CamelWeb. The only way to view class lists and advisees' academic records and post final grades is through the link to Self Service from CamelWeb. You can access CamelWeb on the College's main web page. You will be prompted to provide your username and password to gain access CamelWeb.

From the home page on CamelWeb, you can reach Self Service by clicking on the icon furthest to the right.



After logging into Self Service, click on the menu **Faculty Services**, which will give you access to:

- Your teaching schedule in a given term;
- Your Class List(s) and the ability to email individual students in your class or email the entire class at the conncoll.edu account;
- Information about the students enrolled in your courses; and
- On-line grading at the end of the semester.

While you're in Self Service, click on the menu **Personal Information** to review your address information, email information, and emergency contacts. Please notify Human Resources if anything needs to be changed/updated.



5. [Registration for Degree-Seeking Students](#)

Most upper-class students pre-register for classes during the previous semester. First year students are assigned their FYS course by the Office of the Dean of College, and register for their remaining courses after meeting with their adviser during Orientation. Incoming transfer students also have the opportunity to pre-register for up to four courses and will meet to discuss their course selections after meeting with their adviser during Orientation.

The registration/add/delete period is the first two weeks of the semester. All degree-seeking students may add and delete courses on line during the first week of the

semester, using their PIN, which is distributed by the faculty advisers. *During the second week all adds and deletes must be completed on an add/delete form*, with the approval and signature of the instructor, as well as the signature of the student's adviser. Please avoid sending the Registrar requests via email.

Enrollment Limits: Any course with an enrollment limit, as approved by the faculty, will appear in the College catalog. As the faculty member you may stop enrollment at that level or alternately you may decide to exceed the enrollment limit by signing an add/delete form for a student. Before over-enrolling your class, please note your room assignment and confirm that there is space in the classroom for additional students. In courses where there is no enrollment limit the only time a student may be turned away from enrolling in the course is if he/she has not met the pre-requisite(s) listed in the catalog.

Pre-requisites: Pre-requisites are approved by the faculty and are listed in the College catalog and in the Self Service catalog.

Attendance at Class: A student who pre-registers for a course is obligated to appear at the first meeting of that course. In the case of absence the student must notify the instructor within two working days of the first class meeting of his/her intention to continue in the class. Otherwise an instructor is not obligated to keep that student on the class list and may assign his/her place to another student who did not pre-register. Faculty members should notify the Registrar's Office of such situations so we can ensure that the student deletes the course from his/her schedule.

Regular attendance at classes and other scheduled academic appointments is expected of all students. Absences represent a serious loss to the students. Instructors are asked to contact the appropriate academic dean in cases of extended or repeated absence. After warnings from the instructor and the academic dean, excessive absence may result in failure in the course. No instructor is expected to give extra help or to grant extensions to a student who has missed classes voluntarily.

6. [Registration for Non-degree Students](#)

Non-degree (special day) students are not permitted to pre-register for classes. They must apply to be special students through the Registrar's Office. Once admitted, these students register at the beginning of the semester using the Registration/Change of Course Form available in the Registrar's Office. However, they must apply to be special students through the Registrar's Office one month before the start of the semester. Non-degree students cannot register online and must obtain the signature of each instructor on the form. Non-degree students bring their registration forms to the Accounting Office and then submit them to the Registrar's Office for processing. This process must be completed before the end of the add/delete period.

7. [Class Lists](#)

Faculty members may view their class lists at any time through Self Service. Incoming freshmen and transfer students will be registering for the remainder of their courses during Orientation. If you wish to view (and perhaps print) your class lists before classes begin, please remember that online course registration continues through the first week of classes—there is no specific cut-off time before classes begin.

After the limited add and delete period ends, we need to be sure that each student is registered correctly for his/her classes. Consequently we ask that you report any enrollment discrepancies between your most current class roster and the students who are actually attending the course.

8. [Final Exams](#)

Connecticut College has a unique exam procedure. If your course requires a final examination, it will be self-scheduled by the student during the final exam period. Exceptions include courses for which there is a pedagogical need to have a single examination period. Instructors shall preschedule their examinations through the Office of the Registrar. During the semester, all faculty members must inform the Registrar's Office of the type of final exam or final project that will be offered for all courses under their teaching jurisdiction. If you will offer self-scheduled exams, you must provide the Registrar's Office with one copy of the exam for each student in the class (with his or her name on it in the upper right hand corner), along with six extra copies of the exam. Information regarding final exams will be sent to you by mid-semester.

9. [Final Grades](#)

Final grades for the fall and spring semesters are submitted online through Self Service. An email regarding the grading process will be sent to you at the end of each semester.

The letter grades used and their associated grade points are: A, 4.0; A-, 3.7; B+, 3.3; B, 3.0; B-, 2.7; C+, 2.3; C, 2.0; C-, 1.7; D+, 1.3; D, 1.0; D-, 0.7; F, 0.0; NF, 0.0; IF, 0.0.

For juniors and seniors who have elected the satisfactory/unsatisfactory option in a given course, the grade of "satisfactory" is assigned for course work completed at or above a "C-;" a grade of "unsatisfactory" will be assigned for course work completed at or below a "D+." Neither the satisfactory nor the unsatisfactory grade will factor into the cumulative grade point average, and credit will be earned for a satisfactory grade only. Please note that if a student has elected the S/U option the only choices available for online grading will be "S" or "U."

If a one- or two-credit course is to be graded passed/not passed, only a "P" or an "NP" will appear as a grading option. In this case "P" is equal to a "D-" or better and "NP" is equal to an "F."

Once the faculty has voted on the awarding of the degrees at the final faculty meeting of the year, no changes of grade will be accepted or posted for a student who is graduating or has graduated. Senior transcripts are frozen after the final faculty meeting of the year.

10. Grade Point Average

Grade point averages are calculated by summing the grade points and dividing by the sum of the corresponding semester hours. Courses graded on a passed/not passed or on a satisfactory/unsatisfactory basis are not calculated into the grade point average.

Course work taken during the summer and while on leave from the College (Study Abroad/Study Away or **approved** leave, with **approved** transfer credit), will be included in a student's grade point average calculation.

11. Incompletes

All course work is normally due by the last day of exams for the semester. An incomplete, for up to four weeks after the last day of exams, may be granted only with the approval of the instructor and the class dean. Applications for incompletes must be filed by the end of the final examination period. Incompletes extended beyond four weeks require the approval of the faculty member and a petition to the Committee on Academic Standing and will be granted only in the most extraordinary of circumstances.

If a final grade has not been submitted within four weeks of the beginning of the following semester, the incomplete grade will be replaced with an administrative failure. This will be calculated into the grade point average as a failure unless a different grade, based on previously completed work, is submitted by the instructor.

12. Academic Policy

Academic Degree Requirements

- a. The equivalent of 128 semester hours is required for the degree.
- b. A student is expected to complete all degree requirements in the equivalent of eight semesters or fewer, depending upon transfer credit

(RTC students should refer to the Satisfactory Academic Progress section of the catalog).

A student must complete a minimum of 64 semester hours at the 200 level or higher.

No more than four one-semester hour courses may be counted toward the 128 semester hours required for the degree.

At least 64 semester hours must be taken outside any single department (as defined by the course designations).

The minimum cumulative grade point average for the degree is 2.0.

The normal course load per semester is four courses (the equivalent of 16 semester hours) in order to complete the degree requirements in a maximum of eight semesters (RTC students should refer to the Satisfactory Academic Progress section of the catalog). The record of each student who is not enrolled in a minimum of 16 semester hours will be reviewed by the Committee on Academic Standing at the end of each semester. Poor scholarship is not grounds for reduction of the normal course load. A student must be enrolled in a minimum of 12 semester hours to be eligible for on-campus housing. Campus housing is not available for RTC students.

Voluntary Withdrawal

The Voluntary Withdrawal Period begins two weeks after the conclusion of the Delete Period and ends five weeks before the last day of classes. During this period, a student may withdraw from one or more courses with a grade of "W" recorded on the transcript. Under exceptional circumstances the Committee on Academic Standing may allow a student to withdraw from courses after the end of the Voluntary Withdrawal Period. A student may not at any time fall more than two courses (eight semester hours) behind the normal accumulation of four courses per semester (all students should refer to the Satisfactory Academic Progress section of the catalog). If a student has fallen eight or more semester hours behind the normal accumulation the voluntary withdrawal option will not be available, except by explicit permission of the Committee on Academic Standing, until the student has earned additional credit through over-pointing or completing summer school courses. A student may only use eight semester hours of Advanced Placement credit to repair credit deficiencies. Any student who has an Honor Council case pending in relation to a course, or who has received a penalty in relation to a course, is not permitted to exercise the voluntary withdrawal option in that course.

Graduating in Less Than Four Years

Students seeking to receive a bachelor's degree in fewer than four years (not applicable to RTC students) must obtain approval for their course of study from their major adviser and from the Committee on Academic Standing.

Completing Degree Requirements during the Summer or Fall

The College's annual Commencement ceremony is held in May. Students who have not completed the necessary coursework but who are within eight credits of the total required for graduation may, with the signature of their academic dean, participate in Commencement. Such students will be eligible to receive their degrees in the fall semester of the next academic year, as long as they complete the required coursework and submit the appropriate documentation to the Office of the Registrar no later than September 15. The degrees will be conferred in October, upon approval by the faculty

and the board of trustees. There will be no separate Commencement ceremony during the fall semester. For the purposes of Latin honors and other awards, students receiving their degrees in the fall semester will be considered members of the class that graduated the preceding May.

Students within eight credits of graduation at Commencement who submit the necessary documentation after September 15 will receive their degrees the following May, as will any students who complete their degree requirements during the fall semester. In such cases, the College will provide an official letter stating that the student has completed the necessary coursework for the degree. A specific notation will also be made on the student's transcript indicating that the degree requirements have been fulfilled.

Overpointing (not applicable to RTC students)

Students may enroll in up to 19 semester hours per term, subject to approval from their faculty adviser. Any additional coursework is considered over-pointing and requires special approval prior to the end of the Limited Add Period. Students who have not met the guidelines below by the end of the Limited Add Period will have excess courses deleted from their schedule at the discretion of the Registrar. Requirements for over-pointing are as follows:

From 20 to 23 credits: Students must have earned a grade point average of at least 3.0 during the previous. Students whose grade point average from the previous semester was below 3.0 must obtain approval from both their faculty adviser and their academic dean. Approval forms are available from the Registrar's Office.

From 24 to 27 credits: Students must obtain approval from both their faculty adviser and their academic dean.

Students may not enroll in more than twenty-seven credits without the approval of the Committee on Academic Standing. Under normal circumstances a student may not take more than six courses that are worth four or more credits.

Satisfactory/Unsatisfactory Option

In each semester of the **junior** and **senior** years (to a maximum of four semesters), a student with a cumulative and current grade point average of 2.0 may elect one otherwise letter-graded course for which the instructor is required to enter the final mark as either Satisfactory (S) or Unsatisfactory (U). **Return-to-College** students must petition the Committee on Academic Standing to elect the satisfactory/unsatisfactory option. **Non-degree** students may elect one satisfactory/unsatisfactory course per semester. A grade of Satisfactory will be awarded for course work completed at or above a "C-;" the grade of Unsatisfactory is awarded for course work completed at or below a "D+." Neither the Satisfactory nor the Unsatisfactory grade will factor into the cumulative grade point average, and credit is only earned for a Satisfactory grade. A

grade of Unsatisfactory automatically excludes a student from Dean's Honors and Dean's High Honors for that semester.

A course elected for this option:

- May not be drawn from the requirements and electives of the major.
- May not be used for a course intended to satisfy a minor, a General Education, or a certificate program requirement.

The option may be filed from the first day of classes to the end of the first six weeks of classes. Upon submission of the Satisfactory/Unsatisfactory form, the instructor will be notified of the student's election of the option.

Additional information about the S/U option can be found in the College catalog.

AP Credit

AP credit or the equivalent may be used to satisfy General Education requirements, subject to the approval of the department. Please see the catalog for details regarding General Education requirements. Students should be aware that Advanced Placement credit may not be counted toward the Modes of Inquiry or any other components of the Connections program.

Pre-Freshman Credit

Connecticut College will grant credit for pre-freshman work, providing the student has earned grades of "C" or above for transferable courses (those having an approximate counterpart in the Connecticut College curriculum), taken at an accredited institution and having met the following criteria:

The course work must:

- Have been completed on a college campus;
- Have been completed in a class with matriculated college students; and
- Not have been used to satisfy any high school graduation requirements.

It is the responsibility of the student to forward an official transcript of any pre-freshman course work to the Registrar's Office. Once an official transcript has been received, the student's complete file will be reviewed to determine if the credits should be posted to the Connecticut College transcript. It may be necessary for the student to submit additional documentation from his/her high school. Connecticut College does not award credit for programs where the above criteria have not been satisfied, i.e., the University of Connecticut's CO-OP program, Kenyon College's SCA Program, Syracuse University's Project Advance, or CLEP.

Transfer Credit for Transfer Students

The evaluation of transfer credit is determined by the Registrar's Office. Transfer credit is granted for approved courses (those having an approximate counterpart in the Connecticut College curriculum) taken at an accredited institution for which the student has earned grades of "C" or above for course work that was completed before matriculation at Connecticut College.

While transfer students are given credit for approved courses taken at other institutions, they are required to complete at least two full years of academic work in residence (full-time status [not applicable to RTC students]), including one semester of the senior year, and earn at least 64 credits at Connecticut College.

Responsibility for Errors in Choice of Study

Although advisers will give all reasonable aid and direction, students will be held responsible for errors in their choice of studies. Students should regularly seek guidance on their academic programs; they should consult their academic advisers until they have elected a major and with their major adviser thereafter. After such consultation, students are free and responsible to choose their own program, subject only to college, departmental, or interdisciplinary program regulations.

Declaration of Major

A student may declare a major at the beginning of the freshman year or thereafter until the second semester of the sophomore year. Each student must submit a declaration of major form no later than March 31 (or October 31) of the second semester of the sophomore year.



General Education

In the academic year 2014-15, faculty approved the first substantial revision of our General Education program in over 30 years. This new "Connections" curriculum is of such a comprehensive nature that it is being phased in gradually. It is designed to promote the following principles that were endorsed by the faculty in December of 2013:

- Cultivate different ways of knowing through disciplinary breadth

- Foster intellectual curiosity, critical thinking, and imagination in conjunction with practical skills
- Enable students to develop a rigorous, intentional, and integrative educational plan and a reflective educational experience
- Promote excellence through inclusion
- Put the liberal arts into action by engaging global and local communities

To accomplish these goals, the faculty designed a program of study that includes the following components:

- 1) **Enhanced First Year Seminars** that Employ **Team Advising** (effective Fall '15)
- 2) 100-level **ConnCourses** that Emphasize Interdisciplinary Perspectives, Integrative Thinking, and Real World Applications (effective Fall '16)
- 3) **A Minimum of Two Semesters of Study of One Language at Any Level and Transcript Recognition for Advanced Proficiency and Demonstrated Application of the Language in International or other Practical Context.** (effective Fall '16)
- 4) **Integrative Pathways** – An Innovative Program of Study that Features Intentional Learning Based in Disciplinary Breadth, Global-Local Engagement, and a Senior Reflective Experience (effective Fall '18)
- 5) **A Commitment to Full Participation in Course Design and Practices** – Current Piloting Taking Place for Individual Course Self-Assessment Instrument (effective Fall '15)

For more information about any of these Connections components, go to the Connections page on the College website or the Connections link through CamelWeb.

Because Connections is being implemented gradually, you will have students who are completing both the outgoing general education program and the new one. In academic year 2015-16, students were still required to complete a series of at least seven courses designed to ensure broad engagement with the range of disciplines that constitute the liberal arts. These courses introduce students to the orienting questions, conceptual frameworks, and methods of inquiry and expression of the natural and social sciences, humanities, and arts. Lists of courses which satisfy the distribution requirement areas are published annually and posted on the College website.

The seven General Education areas are:

Area 1: Physical and Biological Sciences

Area 2: Mathematics and Formal Reasoning

Area 3: Social Sciences

Area 4: Critical Studies in Literature and the Arts

Area 5: Creative Arts

Area 6: Philosophical and Religious Studies

Area 7: Historical Studies

Students complete one course from each of these seven areas, taken in seven different departments, as defined by the course designations. Each of these courses, when completed at Connecticut College, must be taken for a letter grade and must be worth at least four credit hours. Any exceptions to the seven-department rule must be approved by the Committee on Academic Standing. These seven courses should normally be completed by the end of the sophomore year. With special permission, appropriate coursework taken at other institutions may be counted towards these requirements.

Beginning in the Fall of 2016, these seven areas will be replaced by the following five Modes of Inquiry. Students will have the option of taking courses in all five of the Modes of Inquiry or taking four out of five Modes of Inquiry within an Integrative Pathway or Center Certificate Program. Beginning in the Fall of 2016, there will be at least five pilot integrative pathways for students to join in addition to the four center certificate programs.

The five Modes of Inquiry are:

1. Creative Expression

The practice of various art forms – at times including research, dialogue, creation, and performance – enables students to broaden their imagination, while also enhancing their ability to explore and interpret the vast array of human experiences. This process can occur in many forms, including performing arts, visual arts, creative writing, architecture, and media arts. Creative Expression courses provide students with tools that enhance reflexivity and cultural awareness and facilitate the ability to express ideas.

2. Critical Interpretation and Analysis

Critical interpretation and analysis fosters the ability to recognize the cultural, aesthetic, and ethical significance of objects of study. Students in Critical Interpretation courses will apply critical thinking informed by aesthetic and historical awareness, textual interpretation, and analysis. These abilities are honed through serious and sustained engagement with and writing about texts of various kinds – photographs, films, primary documents, critical and theoretical essays, novels, plays, cultural artifacts, works of music and art, among others.

3. Quantitative and Formal Reasoning

The processes of interpreting and analyzing quantitative information and symbolic systems are required to understand society, the world, and the universe. Students will

engage in this Mode of Inquiry through creative problem-solving, modeling natural or social phenomena, investigating logical systems, and analyzing numerical data.

4. Scientific Inquiry and Analysis

Scientific approaches are essential to addressing many of the issues facing our world. Students should engage in evidence-based problem-solving that explores processes in the physical world. This involves the abilities to develop hypotheses, make empirical observations, analyze data and evaluate results within the context of a theoretical framework of a scientific field. Courses in this Mode will engage students in how scientific knowledge is produced and in the ways that this knowledge intersects with society.

5. Social and Historical Inquiry

This Mode of Inquiry examines the diverse ways that human societies are organized as well as the complexity of the human experience across history. Courses designated as Social and Historical Inquiry will include exposure to the variety of methodologies and theories (empirical, interpretive, humanist, narrative) designed to investigate human interaction across time and space. Students will consider social, political, economic, and other cultural influences on human interactions with attention to language and structures of power and privilege, especially as manifested through race, ethnicity, class, gender, sexuality, age, and ability.

13. Foreign Language and Cross-Curricular Requirements

Former Foreign Language Requirements:

Each student must include a course in a foreign language at the intermediate level or higher; as an option, students may choose a new language, in which case they must complete a two-semester sequence of the same elementary language. A new language is one in which a student has studied for not more than one full year of secondary school.

The foreign language requirement may be waived upon the recommendation of the appropriate language department on the basis of one or more of the following: departmental tests, interviews, or an SAT Subject Test score of 560 or higher. Students must seek this waiver during the freshman year.

Students who have a documented disability in foreign language acquisition, as certified by the Director of Student Accessibility Services, may petition the Committee on Academic Standing for a substitution of the foreign language requirement. Provided the Committee on Academic Standing approves, students must select two foreign culture courses in place of the typical foreign language course(s). Both culture courses must be offered in English by foreign language departments or programs at Connecticut College.

The courses can be taken at any level, and both need not pertain to the same language/culture.

New Foreign Language Requirements (Effective for Fall 2016):

As a foundation for incorporating world languages and cultures into students' academic programs, each student will complete a minimum of two semesters of study of one language at any level, either at Connecticut College or at a comparable institution. Normally, language courses will be completed by the end of the sophomore year so that students may incorporate and deepen their knowledge in culminating work in the junior and senior years.

Additionally, students will work with advisors to apply their language study to scholarship and other activities that reach beyond the traditional classroom. These experiences may include, but are not limited to: study away and SATA programs with intensive language study; course TRIPS with language and culture components; certificate programs through the academic centers; science practica or internships involving international collaborations; international internships; community learning components in languages other than English; student teaching; FLAC sections; participation in the World Languages program in the New London schools; CC Language Fellow and Language Assistant positions; honors theses and Senior Integrated Projects employing research in languages other than English. These practical applications are strongly recommended to build upon the required language coursework.

Students who achieve advanced-level proficiency in a language, and who apply their language in an international or other practical context, may have this noted on their academic transcript.

The curricular changes in this motion will go into effect for first-year students and transfer students entering the College in the Fall of 2016.

Writing Across the Curriculum

Each student must complete two designated Writing (W) courses. For most students, one of these courses will be a freshman seminar. Writing courses are designed to integrate the teaching of writing with the teaching of subject matter, and to foster a deep connection between writing and critical thinking. Courses that fulfill the writing requirement normally include the following elements:

- A minimum range of 15 to 25 pages of graded writing
- Writing assignments distributed over the course of the semester
- Feedback from the instructor on writing, along with opportunities for students to make use of these suggestions

- Time devoted to discussing skills and strategies for writing
Technology

Information skills are an essential part of a modern liberal arts education. Students should acquire skills in Internet navigation and research, database searching, and traditional library research. In addition, students should be able to integrate appropriate technology into their learning and research.

14. [Advising](#)

First year students are assigned an advising team, consisting of a faculty advisor, who is also the instructor of their first year seminar, a staff advisor, and at least two student advisers (SAs). Responsibilities of the student advisers include the orientation of the incoming students to College policies and procedures and their preparation for meeting with their faculty advisers.

During the summer entering first year students register for a first year seminar and one other course. When first year students meet with their advisers before classes begin, they select the remainder of their courses with their adviser's approval and register online the day before classes begin. This faculty member will remain the student's adviser until he or she declares a major, at which time the student will choose an adviser in the department of his or her major field.

A Faculty Advising Handbook is available from the Office of the Dean of the College and on CamelWeb (by navigating to Faculty Resources).

The Office of Career and Professional Development offers a five-year program that takes a student from initial career exploration, the CONNections funded internship after the junior year, to senior year job search assistance. The office furnishes individual career counseling; exploratory learning about one's strengths, weaknesses, and interests; internship opportunities; interviews with alumni panelists in fields of interest; guidance in preparing a career e-portfolio; personalized mentoring; and academic planning. The e-portfolio allows students to maintain an on-line record of the career and academic planning process throughout their enrollment at the college.

15. [Placement Tests](#)

Over the summer and during orientation (prior to registration) placement tests are given in a number of departments. These tests make it possible for departments to help place students in the course level that is best suited to their abilities.

16. [Latin Honors](#)

Beginning with the 2011-2012 academic year, Connecticut College implemented a new system for the calculation of Latin Honors at graduation. This change affected ALL students who matriculated in or after the fall of 2008. Students seeking additional information about the new legislation should contact the Registrar's Office or be referred to the College catalog.

If you have any questions about anything outlined in this document or would like assistance in navigating through Self Service, please contact the Registrar's Office at registrar@conncoll.edu.

B. GUIDELINES FOR FACULTY REGARDING STUDENTS WITH DISABILITIES

Under the Americans with Disabilities Act (ADA) of 1990, the ADA Amendments Act of 2008, and Section 504 of the Rehabilitation Act of 1973 as amended, otherwise qualified students with disabilities are legally entitled to receive appropriate and reasonable accommodations that provide them with equal access to educational activities. Disabilities covered include sensory and motor impairments, chronic illnesses, psychiatric disorders, learning disabilities, and attention deficit disorder.

Accommodations can involve many campus functions and require adjustments in one or more of the following areas: residential life, transportation, scheduling, curriculum, classrooms, and coursework. Such adjustments are made in cooperation with various members of the campus community who are responsible for the areas affected. In the case of providing academic accommodations to students, faculty are asked to collaborate in providing modifications that will help to insure equal access to the classroom and coursework for students with disabilities.

In order to be certain that we meet our obligations to students with disabilities, please include the following statement on your course syllabus:

Office of Student Accessibility Services

If you have a physical, mental or learning disability, either hidden or visible, which may require classroom, test-taking, or other reasonable modifications, please see me as soon as possible. If you have not already done so, please be sure to register with the Office of Student Accessibility Services. You can do so by going to the Office of Student Accessibility Services, which is located in the Academic Resource Center (ARC) on the second floor of Shain Library in Room 236, or by contacting the Office at 860-439-5240 or 860-439-5428, or by email to sas@conncoll.edu.

Students initiate the accommodation process by registering with the Office of Student Accessibility Services and requesting an accommodation. In order to qualify, the student must present adequate documentation of both a disability and the need for the accommodation(s) requested. Letters which list approved accommodations will be given to students who request them for delivery to each faculty member in person. Students are advised to schedule an appointment with faculty in order to discuss the accommodations in a confidential setting and make the necessary logistical arrangements. We hope that this approach will foster responsible self-advocacy among students and encourage them to communicate with faculty early in the semester.

Please contact the Office of Student Accessibility Services to speak with the Director or Student Accessibility Coordinator (Ext. 5240 or 5428) if you have questions or comments about services to students with disabilities on campus. They are available to discuss your concerns about students with disabilities or suspected disabilities that may be interfering with equal access to learning. More information can also be found on the Student Accessibility Services webpage at <http://www.conncoll.edu/campus-life/accessibility-services/>.

C. THE HONOR CODE

The Honor Code is the cornerstone of the Connecticut College experience, and students are expected to uphold academic excellence, maintain high community standards, and practice responsible citizenship that ultimately protects the core principles of our College. With the privilege of having a diverse student body, students should be able to interact and learn from each other in ways that uphold community respect and personal freedom.

Instituted in 1924, the Honor Code is a system based on trust and mutual respect. The honor system at Connecticut College is unique in that it is upheld and presided over by a student-governed conduct process known as the Honor Council. Because students take the Honor Code very seriously, there is a strong trust between students, faculty, and the administration. The Honor Code sets the tone for campus life and acts as a philosophy to live by through demonstrating a commitment to personal participation in improving the quality of life in our community.

During orientation, this honor system is thoroughly explained to new students. When students matriculate, they pledge to adhere to the Connecticut College Honor Code by formally signing the Connecticut College matriculation pledge:

I accept membership into Connecticut College, a community committed to cultural and intellectual diversity. I understand my obligation to this community under the Honor Code and pledge to uphold standards of behavior governed by honor. I pledge to take responsibility for my beliefs, and to conduct myself with integrity, civility, and the utmost respect for the dignity of all human beings. I pledge that my actions will be thoughtful and

ethical and that I will do my best to instill a sense of responsibility in those among us who falter.

Suggested Language for Course Syllabus:

Academic integrity is of the utmost importance in maintaining the high standards of scholarship in our community. Academic dishonesty is considered to be a serious offense against the community and represents a significant breach of trust between the professor, the classmates, and the student. There are many forms of academic dishonesty including plagiarism, submitting the same work in two courses without prior approval, unauthorized discussion, collaboration, or distribution of exams or assignments, and offering or receiving unauthorized aid on exams or graded assignments. Students violating the Honor Code may be referred to the college's Honor Council for resolution.

Honor Pledge

On all exams, tests and quizzes taken at Connecticut College, students are required, as part of their adherence to the Honor Code, to write out the Connecticut College Honor Pledge: "I promise not to give or receive aid on this exam." It is signed by the student. It is an outward indication of a student's pledge to work on his/her honor.

Faculty FAQ: Honor Code/Academic Dishonesty Violations

In accordance with *IFF* (2.1.1.4 Course Requirements and Final Examination sections), all allegations of academic dishonesty should be referred to the Honor Council for resolution.

What do I do if I suspect a student has violated the Honor Code?

Faculty members should tell the student to report him/herself to Sarah Cardwell, Senior Associate Dean of Student Life, and then contact Dean Cardwell as well. Honor Code violations are processed through the College's conduct process (typically referred to Honor Council). Dean Cardwell will coordinate the hearing process with the faculty member and the student. The Dean of the College's office also serves as a resource for faculty members in these situations.

Can I discuss the matter with the student?

Yes. Many faculty members will discuss the violation with the student as well as let the student know they have referred the violation to the Honor Council.

What are my responsibilities as the faculty member?

The faculty member will provide Sarah Cardwell with documentation of the alleged violation, a copy of the course syllabus, and any other pertinent information related to the violation.

Do I need to attend and provide information at the hearing?

We prefer all those involved in a case to attend the hearing. However, in instances when a faculty member cannot attend the hearing, the faculty member may submit a detailed statement in lieu of their presence. The presence of a faculty member at the hearing does allow the hearing board to clarify any questions they may have on the content or circumstances of the case.

What are the possible sanctions?

Sanctions depend on the type and severity of the violation. The council considers academic violations particularly egregious and typically issues a conduct sanction in conjunction with an educational sanction relevant to the academic violation. Educational sanctions may include, but are not limited to: loss of self-scheduled and/or un-proctored exam privileges, grade reduction, an "F" for the exam/assignment/course, or no credit for the exam/assignment. Student conduct sanctions may also reflect a student's prior discipline history.

What if I disagree with the outcome?

Whether a student is found responsible or not responsible for the violation, the finding of responsibility by the hearing board is binding. When found responsible, the sanctions related to the assignment/course grade are recommendations to the professor. The professor may choose to accept or alter these sanctions. Student conduct sanctions do not fall under the purview of the professor. A student may appeal his/her sanction to the Dean of Students.

Can the student appeal the sanction?

A student may submit a letter requesting a review based on the student conduct review process guidelines outlined in the Student Handbook. Dean Cardwell will notify the professor if a sanction is changed as a result of a request for review.

Once a decision is reached by the hearing board, what is my responsibility to the student?

The faculty member needs to notify the student via email (please cc: the academic dean and Sarah Cardwell) as to whether or not the recommendation is accepted. If the recommendation is altered, the academic dean and Dean Cardwell should be notified. In the event a student is directed to receive a "F" in the class, the student should continue as a full participant in the class.

Who is told about the violation and sanction?

Dean Cardwell will notify the student, the class dean, and the faculty member of the results of the hearing and, if applicable, the terms of the sanctions.

When a violation has been reported, may a student withdraw from the class?

No. Academic regulations prohibit voluntary withdrawal from a course in which a student has an academic hearing pending or when the student has received a penalty in relation to an academic violation in that course.

Who is on the Honor Council?

The Honor Council is comprised of seventeen students: four students representing each class year (16 students) and a student chair. Eight members of the council will hear the case. The council members have received extensive training regarding the college's policies, processes and procedures. Dean Cardwell advises the council and is present for all academic dishonesty hearings. Two faculty liaisons also serve as consultants to the council for all academic integrity hearings.

Student Conduct Philosophy

The student conduct process at Connecticut College approaches Honor Code violations from an educational perspective. The Honor Code encourages personal responsibility and accountability mindful of an individual's impact on the community. The sanctioning process provides an opportunity for students to reflect on their choices, the consequences of those actions, and make amends to the community.

Questions?

Sarah Cardwell, Senior Associate Dean of Student Life at 2839 or scardwel@conncoll.edu.

Professor Kathy McKeon, Faculty Consultant to the Honor Council, kathy.mckeon@conncoll.edu

Professor Tristan Borer, Faculty Consultant to the Honor Council, tristan.borer@conncoll.edu

(READ THE FOLLOWING SECTION BEFORE YOUR FIRST FACULTY MEETING)

D. ABOUT THE FACULTY HANDBOOK KNOWN AS "IFF"— *POLICIES AND PROCEDURES: INFORMATION FOR FACULTY, ADMINISTRATORS, AND TRUSTEES*

The book, *Policies and Procedures: Information for Faculty, Administrators, and Trustees*, spells out the College's policies and procedures relating to faculty responsibilities, privileges and benefits and describes shared governance. It also includes the bylaws and rules relating to faculty organization and describes the committee, departmental and

program structures at the College, as well as the structure and responsibilities of the board of trustees. You may be wondering why it's called, "IFF." Before a major revision some years ago, its title was simply, *Information for Faculty (IFF)*. It's generally felt that "P&P" just doesn't lend itself well to be the acronym for this book.

At the end of each section in *IFF* is a description of how portions of that section can be amended: some policies and procedures are under the purview of the board of trustees, while most can be amended by the faculty. Much of what you will find in this book is faculty legislation, which is crafted by the committee called the Faculty Steering and Conference Committee (FSCC). Each piece of legislation written by this committee is presented to the faculty as a whole at a faculty meeting where it may be discussed in preparation for a vote at the next meeting. Although they do not typically have voting rights, adjunct faculty are participating members of the faculty, welcome to attend faculty meetings and to speak on the floor of the faculty. Thus, all faculty members have a voice in shaping faculty legislation.

Shared Governance/Academic Freedom and Tenure

Shared governance is a widely held value at the College. The administration, faculty, and Student Government Association (SGA) work well together. The College's president chairs faculty meetings when he/she is on campus; students sit on many of the major committees on campus (and staff sit on some as well); and there is a general air of cooperation among the three constituencies.

Section 1.1 of *Policies and Procedures* states: "The Board of Trustees, the faculty, and the administration endorse, as the basis of shared governance at Connecticut College, the 1966 Joint Statement on Government of Colleges and Universities (AAUP Policy Documents & Reports), 2001 Edition, pp. 217-223, excluding footnotes (www.aaup.org), reproduced in Appendix A."

This is followed by Section 1.2: "The Board of Trustees in February 1950, endorsed the document of the American Association of University Professors on academic freedom, the 1940 Statement of Principles on Academic Freedom and Tenure (AAUP Policy Documents & Reports, 2015 edition, pp. 13-19) (www.aaup.org), reproduced in Appendix B.

Committees

IFF is also your resource for assistance in figuring out the College's committee structure. Section 5 explains the general functions, jurisdictions and obligations of all standing committees and then describes each one. Three major committees that you will often hear referred to are the Faculty Steering and Conference Committee (FSCC), the Committee on Appointments, Promotion and Tenure (CAPT), and the Priorities, Planning and Budget Committee (PPBC). FSCC is the lead faculty committee, with responsibilities for charging many of the other committees. FSCC and CAPT are staffed only with faculty members, whereas the PPBC also has student, administrative and staff members.

If you have any questions about the contents of *IFF*, don't hesitate to contact the Associate Dean or Dean of the Faculty.



E. FACULTY CULTURE IN THIS LIBERAL ARTS SETTING By Marc Forster, Professor of History

Connecticut College is a residential liberal arts college and its faculty culture is quite different from that found at large research universities where most of our faculty is trained. Connecticut College, like most other elite colleges, is a place where the faculty takes scholarship and teaching seriously—excellent scholarship and excellent teaching are required for tenure, and outstanding teachers are honored as much as fine scholars—indeed, they are often the same people! The Connecticut College faculty is also a powerful force in the governance of the College, a role it takes seriously and engages in actively.

Faculty members speak frequently about the teacher-scholar model. We believe that our scholarship constantly informs our teaching and that an active scholar will be a more engaged teacher. There is of course some tension in this model. Some faculty find it difficult to bring their scholarship to students, and students are not always interested in the scholarly debates we found so intriguing in graduate school. But, most of us find that there is not a simple trade-off between scholarship and teaching and that we learn from our students. Most of all, this is a place where faculty can and should find a rewarding balance between teaching and scholarship. In order to find this balance, one has to be present and active on campus. This is not a job where a faculty member can show up, teach his/her classes, and leave.

Despite the need to be around campus during the semester, new colleagues will soon recognize that they have joined a faculty full of active, publishing scholars, a fact that might surprise their dissertation advisors back at the big university. The College supports scholarship generously, with sabbaticals and research funds, and our faculty

members earn many prestigious grants. As a result, we are able to “play with the big guys” across all disciplines and departments. This is something we are all proud of.

This is a small college and few of us have colleagues working directly in our scholarly fields. This can seem difficult, but our location allows faculty members to seek out colleagues at nearby institutions. Furthermore, many of us make connections with scholars in related disciplines, connections that may lead to scholarly collaboration or team-teaching. Many of us find that this sort of interdisciplinary work tends to broaden our scholarship in rewarding ways over the course of our careers.

An important way in which Connecticut College differs from a university is in the requirement that each faculty member serve the College and the faculty. There are a myriad of committees, task forces, working groups, centers, and other groups active at all times. Some of this work, particularly faculty oversight over the curriculum and the dominant role of the faculty in tenure and promotion processes are central faculty prerogatives and we cannot turn them over to administrators. Unlike many colleges, our faculty also has a strong role in salary and budget matters as well, and chairs of the most important faculty committees participate in senior administrators meetings. New faculty can seek out service that fits their interests and time constraints as they work toward tenure. Faculty expect colleagues who have earned tenure to take on more demanding service duties.

Not surprisingly, faculty culture is not uniform across the campus. There are departmental and divisional subcultures. Differences can be found, for example, between the scientists who spend enormous amounts of time in their labs and humanists and social scientists who may do the bulk of their scholarship in their home offices. Some departments have frequent department meetings, others rarely meet as a group. Some departments have long-standing chairs, others rotate their chair regularly.

The Connecticut College faculty has a deeply egalitarian ethos. This is perhaps symbolized most dramatically by our monthly faculty meetings. All members of the faculty are expected to attend and each one has a vote and voice, regardless of rank. Often routine business is conducted—votes approving courses and revisions of curriculum—but at other times important policy issues are debated. There are other deeply symbolic aspects of this egalitarianism, particularly in our insistence that salary raises meet cost of living increases before merit pay be considered and our belief that teaching loads should be uniform across the faculty.

Faculty cultures evolve continuously and ours is no exception. In the late 1980s and 1990s, the College moved to strengthen faculty scholarship—reducing the teaching load, expanding sabbaticals, and putting more resources into support for research. In the past ten years, the Center for Teaching & Learning has worked to bring new pedagogies and a focus on active learning to the College, with great success. Meanwhile, the character of the faculty is also evolving, as more faculty of color and international faculty join our ranks, bringing new perspectives that are changing our culture. Recent

initiatives have also sought to improve the experience of women faculty, an issue that may have been somewhat neglected in our long (30 year) transition to co-education. The College as a whole also seeks to be a “family-friendly” institution. In one sense this is easy for the faculty, since a small college is a good place for raising a family—but in other ways it is difficult, particularly for finding jobs for spouses.

New faculty should spend some time learning about the College. This is a pretty open place and faculty culture is not a matter of secret folkways, but it is different from what most of you are used to, even if you were a student at a small college. Faculty members want their new colleagues to succeed and they want to help, but they may not always realize how much of what we do is obscure to new colleagues. Ask lots of questions—no one will be offended!

F. RESOURCES AND OPPORTUNITIES FOR FACULTY

1. The Office of the Dean of Faculty – Abigail A. Van Slyck, Dean

Abby Van Slyck is the Dean of the Faculty. She oversees all academic departments, centers, and programs at the College. She appoints academic department chairs and directors of interdisciplinary major programs, and she is also responsible for the appointment, promotion, tenure and termination of individual faculty members, as well as the academic quality of the College's curriculum. She works closely with the President, Katherine Bergeron, and the Dean of Institutional Equity and Inclusion, John McKnight, to encourage and support faculty initiatives relating to diversity and full participation.

The Dean's office staff consists of Jeffrey Cole, Associate Dean of the Faculty; Amy Dooling, Associate Dean for Global Initiatives and Director of the Global Commons; Jenny Doak, Senior Assistant to the Dean of Faculty; Amanda Barnes, Secretary to the Faculty and Assistant to the Associate Dean of the Faculty; Charlene Gobeli, Human Resources Specialist; Jeanette Barrett-Hall, Accounts Payable assistant; and Melissa Ryan, Assistant Director of the Global Commons. Also reporting to the Dean of the Faculty is the Director of Institutional Research and Planning, whose office does a wide range of faculty- and curriculum-related work throughout the year. All can be found in Fanning Hall, and each member of this office is happy to answer any questions you might have!

Research Matters

In the spring of 2010, the Dean of the Faculty announced the start of a new program called “Research Matters: Support for Faculty Scholarship and Creativity.” Connecticut College has long been acclaimed for the excellence of the Joy Schechtman Mankoff Center for Teaching & Learning. Since research and teaching are valued equally here,

the Dean thought it important to create a program that would balance support for these two areas of faculty responsibility.

The new program supports research through a variety of initiatives targeting the different stages of the research agenda. Although adjunct faculty are not eligible for individual Research Matters grants, they are warmly encouraged to attend Research Matters workshops and our Faculty@Work series. The latter offers both a light lunch (free! no RSVP required) and the chance to hear faculty colleagues talk about their recent research. You will be receiving a brochure outlining the details of this program.

Faculty Student Engagement

The Office of the Dean of Faculty also oversees the faculty student engagement fund. All faculty members may apply for this fund, which can be used for field trips, meals, student-run symposia, and other events and initiatives that enhance interaction between faculty and students in a regularly scheduled course. Apply through the Dean of Faculty Moodle page.

[2. The Office of the Dean of College – Jefferson Singer, Dean of the College](#)

The Dean of College oversees the management and operation of offices and centers that provide advising and support for the academic program on campus and abroad. The Dean of the College addresses academic priorities related to general education, advising, inclusive excellence, international education, academic support, career advising, and life after college. The dean's office consists of the Associate Dean of the College for the Curriculum as well as associate and assistant class deans responsible for bolstering academic support for first-year students, sophomores, juniors, and seniors. The DoC is also responsible for implementing all elements of the new Connections curriculum, including first-year seminars, and team-advising, while supporting and supervising:

- Dean of Fellowships and Graduate Study
- Office of Study Abroad
- Academic Resource Center
- Writing Center
- Office of Accessibility
- Office of Career and Professional Development
- Community Partnerships

The Dean of the College serves as a member of the President's cabinet and works collaboratively with key colleagues to ensure the quality of the student academic experience. The Dean of College works with the Dean of Admissions to promote an understanding of the College's Connections curriculum on the part of prospective

students and to ensure the smooth transition of all students from admission to matriculation. S/he liaises with the Dean of the Faculty on implementing the College's curriculum and advising programs and ensuring the excellence of the liberal arts. S/he collaborates with the Dean of Students in the design of programs and policies around residential learning and student persistence. S/he collaborates with the Registrar to develop timely communications around academic expectations and deadlines. S/he works with the Dean of Institutional Equity and Inclusion in advancing the principle of full participation in the curriculum. The Dean serves on the Priorities, Planning and Budget Committee, the Committee on Academic Standing, the Educational Policy Committee, and serves as consultant to the Academic and Administrative Procedures Committee. The Dean participates in opening Convocation and Commencement ceremonies.

3. The Office of the Dean of Institutional Equity and Inclusion – John McKnight, Dean

The Dean of Institutional Equity and Inclusion (DIEI) serves as the senior leader for fostering and coordinating efforts to create a diverse, inclusive and welcoming environment for all faculty, staff and students. As a collaborative member of the College's administrative leadership team, including the Dean of the Faculty, Dean of the College, Dean of Students and Dean of Admission, the DIEI shares the responsibility for recruiting and retaining faculty, staff and students from underrepresented groups and leads the campus in its efforts toward *full participation*, a conceptual framework defined in the following manner:

Full participation is an affirmative value focused on creating institutions that enable people, whatever their identity, background, or institutional position, to thrive, realize their capabilities, engage meaningfully in institutional life, and contribute to the flourishing of others (Sturm 2006, 2010).*

The Dean of Institutional Equity and Inclusion serves as the Affirmative Action Officer (AAO) and has oversight for the Americans with Disabilities Act (ADA) for the campus community. In these roles, the Dean works collaboratively with the offices of Human Resources and Disability Services to monitor legal compliance and ensure equity for students and employees.

The Dean is a member of the Committee on Enrollment Strategy and the Student Experience (ESSE) a standing committee of the Board of Trustees and also serves as a member of the Priorities, Planning & Budget Committee. (PPBC) The Dean is

*Sturm, S. (2006). The architecture of inclusion: Advancing workplace equity in higher education. *Harvard Journal of Law and Gender*, 29, 246-334.

Sturm, S. (2010). Activating systemic change toward full participation: The pivotal role of mission-driven institutional intermediaries. *Saint Louis Law Journal*, 54, 1117-1137

responsible for overseeing the Mellon Mays Undergraduate Fellowship program, advancing the principles of full participation in the general curriculum and the co-curriculum.

Areas reporting to the Dean of Institutional Equity and Inclusion, include:

- Associate Dean of Institutional Equity and Inclusion
- Religious and Spiritual Life and the College Chaplains
- Title IX Coordinator
- Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Ally/Asexual (LGBTQIA) Center
- Womxn's Center
- Unity House (Multicultural Center)

[4. The Joy Schechtman Mankoff Center for Teaching & Learning – Michael Reder, Director](#)

The Joy Shechtman Mankoff Center for Teaching & Learning (CTL) at Connecticut College promotes effective teaching that cultivates engaged student learning. The CTL fosters a campus culture that values a diversity of learning, teaching, and disciplinary styles; encourages honest discussion of teaching and learning; and cultivates intentional, evidence-informed teaching.

To achieve its mission, the CTL

- Organizes programming that facilitates the exchange of ideas about teaching and learning
- Seeks to cultivate a culture of critically self-reflective, evidence-informed decision making related to teaching and course design, and the creation of curricula and allocation of resources in the service of improving student learning
- Offers resources and support for early-career faculty, including programs that promote their smooth transition into the community and their success in the areas of teaching, scholarship, and service
- Helps create both informal and formal sources of support for faculty members at all career stages, especially related to teaching and learning
- Collaborates closely with the Office of the Dean of the Faculty, Institutional Research, Information Services and Instructional Technology, and academic departments and programs in joint endeavors in support of faculty careers, teaching, and learning
- Engages in efforts to improve teaching and learning at small liberal arts colleges at the regional and national levels

The CTL is directed by Michael Reder, [redes@conncoll.edu](mailto:reder@conncoll.edu). Karen Gonzalez Rice serves as Faculty Fellow.

Major Programs of the Center for Teaching & Learning

Class of '57 Teaching Seminar for Incoming Faculty

Aimed at helping incoming faculty members become effective teachers and engaged members of the Connecticut College community, monthly seminar meetings support early-career faculty and model aspects of effective teaching and learning. The seminar includes both formal discussions and workshops as well as casual meetings and social events throughout the academic year.

Our seminar features the CTL's distinctive peer mentoring approach, in which second- and third-year faculty and the CTL leaders organize and run each seminar. Teaching Seminar members become a supportive, cross-disciplinary cohort for early-career faculty, able to respond well to their needs.

Through the Teaching Seminar our faculty form bonds that have transformed the teaching culture at Connecticut College, making teaching "community property": something not only valued, but also shared openly, discussed critically, and practiced intentionally.

Talking Teaching

Run throughout the year, at breakfast or lunch conversations facilitated by the Talking Teaching coordinators, faculty members engage in open, wide-ranging discussions on effective teaching practices and improving student learning.

Recent topics include:

- The Art of Critique: Public Feedback that Enhances Student Learning
- "Do I Really Have to Take This Course?": Teaching Students New (or Resistant) to Your Discipline
- Slackers: Why Care If They Don't?
- "I Work Hardest When I Have a Personal Relationship with the Professor": Motivating Students, Establishing Relationships & Setting Boundaries
- Visual Literacy 101
- Gender, Authority & the Classroom
- Grading & Evaluation
- Teaching & Learning with "Hothouse Students" and "Helicopter Parents"
- The Relationship between Athletics & Academics
- Liberal Arts 2.0: The Role of Technology in the Small Liberal Arts Classroom

Evidence-Informed Teaching

Through our extensive library, our *CTL Magazine*, and our close collaborations with the Office of Institutional Research, we encourage faculty to utilize the variety of evidence we have about effective teaching and student learning, especially when designing their courses and curricula. In the past, two CTL student research scholars conduct student focus groups that document student experiences at Connecticut College to further inform faculty teaching and the design of our academic program.

Camp Teach & Learn

In May, immediately following graduation, the CTL sponsors several days of intensive teaching development opportunities meant to build upon other programs and to introduce new initiatives. Faculty are offered the opportunity to participate in a variety of workshops—ranging from a day to a week—that address issues such as teaching critical thinking skills, designing effective presentations for students, using technology to enhance student learning, equity and learning, teaching first-year students, metacognition, utilizing data from the Wabash National Study, teaching information fluency skills, using writing to enhance student learning, and oral communication in the classroom. We also offer a variety of reading groups on higher education, cognition, and learning. For complete details and past offerings, visit the CTL website at: <https://www.conncoll.edu/offices/center-for-teaching--learning/ctl-resources/>.

5. Information Services and the Connecticut College Library – Lee Hisle, Vice President for Information Services and Librarian of the College

The best place for detailed information about IS and the Library (ies) is the College’s website. The link appears on the College’s home page; click “Navigation,” and then scroll down to “Libraries.” You can also go directly to <http://libraries.conncoll.edu>. Information Services’ *Faculty Guide* provides an overview of all their resources and services, and is available at the reference desk or through your liaison. Here we will give you an overview.



Libraries

Libraries first. On campus, located next door to the Crozier-Williams College Center, the *Shain Library* is the main repository for the College's print and media collections. Shain Library also serves as an Information Commons providing computer access to the online catalogue and to the libraries' electronic resources; it also provides a new Technology Commons, located on the lower level, providing wide access to technological resources. Rare books and manuscripts are housed in the Linda Lear Center for Special Collections and Archives, located on the second floor of Shain Library. During the 2014-2015 academic year, Shain Library was renovated extensively, and the renovated library now provides vastly improved work spaces and technology offerings.

Housed in a separate building—the Cummings Art Center—you will find the *Greer Music Library (GML)*. Unique to GML is its collection of circulating CDs, LPs, and scores.

One important thing for you to know is that Connecticut College, Trinity College, and Wesleyan University joined together many years ago in a library consortium known as the CTW Consortium. Thus, there is a CTW catalogue that provides access to the holdings of all three institutions. Items requested through CTW are made available via the CTW delivery service, which runs Monday through Friday.

The library liaison program is especially important for new faculty in learning about the library's resources and services. A list of subject-specific liaisons is available online at <http://www.conncoll.edu/information-services/libraries/research-resources/libraryit-liaisons/> or at the Reference Desk. Liaisons can help you become familiar with their services, whether it's requesting the purchase of a book or film, or just directing you to the right people for course reserves or setting up a Moodle account. Liaisons also provide assistance in using the library catalog and research databases and other resources. As subject specialists, they can provide instruction for your students and work with you to develop collections that serve the needs of the College's academic departments.

Shain's reference staff members offer many services to undergraduates: they teach research classes for courses and give students direct assistance through the reference desk, phone, IM, and email. They will also assist faculty with their own personal research needs; although the collection in the library may not be able to meet those needs, the staff can help with referrals, and with identifying the location of appropriate research collections and their access. Please stop by the Reference Desk or call the Director of Research Support and Instruction, Carrie Kent, at x2444.

Information Services

At Connecticut College libraries and technology services are conjoined under the leadership and guidance of W. Lee Hisle, Vice President for Information Services and Librarian of the College. The Information Services home page can be found at <http://www.conncoll.edu/information-services/>. Once there, you will find links to pages for "Libraries," "Instructional Technology," "Technology Services," and "Digital

Scholarship.” The Libraries provide a page specifically devoted to faculty resources; from the libraries’ home page (<http://libraries.conncoll.edu>), click “Research Resources,” then “For Faculty...” You may wish to bookmark this page; the address is <http://www.conncoll.edu/information-services/libraries/research-resources/for-faculty/>. **Be sure to make yourself very familiar with this site.** You’ll find a range of topics, including a link to a page on Teaching and Learning with Technology (<http://www.conncoll.edu/information-services/instructional-technology/technologies-for-teaching-and-learning/>), which in turn provides links to get information on classrooms and course web pages (Moodle).

The following is some useful information regarding computing:

- The technology IT Service Desk at (860) 439-HELP (ext. 4357), <http://webhelpdesk.conncoll.edu>, or help@conncoll.edu offers assistance with computing and networking questions. The Web Help Desk link is also available through <http://www.conncoll.edu/information-services/technology-services/technology-services-for-faculty--staff/>. This is the first point of contact for reporting computer or networking problems, although a call to the IT Service Desk for answering technology questions and making technology requests may be necessary. Heather Romanski is the IT Service Desk Manager. Her e-mail address is hromansk@conncoll.edu and her telephone number is 860-439-2351.
- The IT Service Desk is staffed during campus office hours (8:30 am – 4 pm during the summer and 8:30 am – 5 pm during the semester). Student workers offer limited support after office hours during most hours that Shain Library is open.
- CamelWeb is the College’s Intranet system; it offers access to the College directory; announcements and events, updated daily; links to email, Moodle, and Self-Service; information on campus services; documents and policies; and Human Resources Information. You need to have your e-mail and network account activated before you can access CamelWeb. It takes one to three days to create your e-mail and network account after the Dean of the Faculty’s office initiates the process. To access CamelWeb, go to <http://camelweb.conncoll.edu>.
- The access to the college network and the Internet is via either a wired Ethernet connection in your office or via wireless, with access points in all academic, administrative, and residential buildings. Every residence hall, including student rooms and common rooms, now has robust wireless access. For more information on wireless access, you can visit the Web site <http://www.conncoll.edu/information-services/technology-services/wifi-and-network-access/>.
- Access to many college electronic resources from off campus requires a Virtual Private Network (VPN) connection. VPN connection information is through Technology Services’ Wi-Fi & Network Access site; visit

<http://www.conncoll.edu/information-services/technology-services/wifi-and-network-access/> and then click “VPN (off-campus access).”

- Shain Library has three electronic classrooms containing PC or Macintosh computers. For more information, visit <http://www.conncoll.edu/information-services/instructional-technology/computer-labs/>.
- Shain Library’s new Technology Commons has numerous resources that enable faculty to work with students to study, use, and create new technologies in their fields of academic interest. Resources include the Digital Scholarship & Curriculum Center, which provides tools such as scanning and video capture; the Advanced Technology Lab, providing advanced graphics, audio and design software; the Advanced Workstation Cluster, which has dual-screen workstations and computers equipped with a range of sophisticated software; and the Diane Y. Williams ’59 Visualization Wall, which provides for a range of wide-screen interactive visualization applications.
- Technology workshops are available through the “Teaching with Technology” workshop series. For more information, visit the Web site <http://www.conncoll.edu/information-services/instructional-technology/instructional-technology-programs/> or check the blog, “Engage,” at <https://teachtechconncoll.wordpress.com/>.

6. College Relations: The Office of Corporate, Foundation, and Government Relations – Naima Gherbi, Director

Building partnerships between Connecticut College and public and private organizations that share our commitment to education and research is the mission of the Office of Corporate, Foundation, and Government Relations.

The staff helps faculty prepare and submit research and travel grants, drafts proposals for institutional projects and priorities, identifies funding opportunities, and serves as a link to hundreds of public and private organizations that support higher education.

7. The Five Interdisciplinary Academic Centers – Abby Van Slyck, Dean of the Faculty

Each of Connecticut College’s five academic centers is led by a faculty director and an interdisciplinary board composed of faculty members whose teaching and/or research is related to the mission of that center. Becoming involved in activities sponsored by these centers is a good way to meet faculty members outside one’s own department and can lead to a later position on a center’s board of advisors.

Four of the five centers offer a certificate program for students (all but the CCSRE, which has a faculty rather than a student focus). Students may apply during their sophomore year to join one of these center programs. If accepted, they take a few courses to prepare them for the program and engage in a major center project that usually has some relationship also to the student's major. A final senior project (the senior integrated project or SIP) often ties together the student's center work and major field of study. These students then graduate with a center certificate in addition to their bachelor's degree.

THE HOLLERAN CENTER FOR COMMUNITY ACTION AND PUBLIC POLICY

The Holleran Center is a multidisciplinary, academic center dedicated to teaching, research, and community collaborations that foster active citizenship and community leadership in a multicultural and democratic society. It offers the academic Certificate Program in Community Action (PICA), and sophomore students from all disciplines complete a rigorous application process to enter into the program. PICA provides a unique opportunity for students to combine course work in any major with community-based experience. Students engage in a wide variety of community projects and action research and build their knowledge and skill base for effective community action and public policy work. The Holleran Center also provides resources and support to faculty who would like to engage in action research and/or develop a community learning component in their courses.

THE TOOR CUMMINGS CENTER FOR INTERNATIONAL STUDIES AND THE LIBERAL ARTS (CISLA)

The CISLA mission is to encourage students to become public intellectuals: those who are politically concerned, socially engaged, and culturally sensitive and informed. CISLA prepares them to internationalize their majors and become responsible citizens in a global community. CISLA students do an internship during their junior year in a country in which the language and culture they are studying is found; in their senior year, they write a SIP tying their internship work to their major.

THE AMMERMAN CENTER FOR ARTS AND TECHNOLOGY

The Ammerman Center for Arts and Technology gathers faculty and students who study and contribute to the symbiotic relationship between technology and the arts. Through interdisciplinary collaborations and individual work, students and faculty not only promote proficiency in working with technology, but also deepen the understanding of the meaning and role of technology within the larger context of the liberal arts. Students explore issues in arts and technology through individual studies, course work, internships, research assistantships, an associates program, and a certificate program that incorporates an intensive research project. To encourage imaginative, as well as speculative, thinking about the use of technology in the arts, the Center also sponsors colloquia, symposia, special events, exhibitions, performances, and interactions with visiting scholars.



THE GOODWIN-NIERING CENTER FOR THE ENVIRONMENT

The Center is a comprehensive, interdisciplinary program that builds on one of the nation's leading undergraduate environmental studies programs. The Center fosters research, education, and curriculum development aimed at understanding contemporary ecological challenges. Every other year the Center hosts a conference on a theme reacted to the environment; the spring 2017 conference will be "Sustaining the Pollinators."

THE CENTER FOR THE COMPARATIVE STUDY OF RACE AND ETHNICITY (CCSRE)

The newest of our centers, the CCSRE aims to move beyond national, disciplinary, and traditional conceptual boundaries of race and ethnicity, engaging participants in critical analyses of the broader systems of domination and subordination. In this manner, it serves as the intellectual home for dialogue across categories of race, class, gender, age, sexuality, religion, and nation. This center's primary mission is to be a resource to faculty, whereas the other four centers are student-focused.

8. TRIPs – Traveling Research and Immersion Programs – Shirley Parson, Director, Study Away Office

Course-related travel enhances on-campus discussion. The Traveling Research and Immersion Program (TRIP) is a short-term (1-2 weeks), faculty-led trip to a site, either domestic or international, that is designed to give students a hands-on experience that has been crafted to complement the work of a specific course. TRIP was conceived to create transforming opportunities for faculty and students by providing immersion experiences at domestic and international sites in order to deepen the intellectual discussion upon return to classroom and campus.

A TRIP course typically takes place in the spring semester, with the TRIP component occurring during spring break. TRIPs are organized by the Study Away office: when TRIP funding is available, a call goes out to all faculty. Any professor (tenured, tenure-track, visiting, etc.) can apply for TRIP funding.

9. Office of Religious and Spiritual Life – Claudia Highbaugh, Dean of Religious and Spiritual Life

The campus Office of Religious and Spiritual Life (ORSL) at Connecticut College works with a staff of religious professionals to provide religious services and programs for students from various religious and faith perspectives and to serve as a resource for everyone on campus. It is a place where students, faculty, and staff can come with their questions, concerns, and requests for assistance with family events such as weddings, funerals, baptisms, etc. Services and programs are open to the public.

Harkness Chapel is the site of religious services for the whole community and the location of the offices of the chaplains and the Dean of Religious and Spiritual Life. There is a small library in the chapel that offers a comfortable place for students to study or for groups to hold meetings. ORSL provides fellowship and worship gatherings. Students are invited in cooperation with the office to form interest groups, fellowship gatherings, or study/discussion groups to meet in the chapel. Religious gatherings currently meeting on campus include Hillel (Jewish Students Fellowship), the Unitarian/Universalist student organization, and a regular Saturday night mass at 6:00 p.m. in Harkness Chapel. The Zachs Hillel House on campus, near Winthrop Hall, provides programs, religious services and Shabbat dinners for the college and community. Members of the college community are also invited to the recreational area in the Hillel House basement. The chaplains hold regular office hours and invite members of the community to make appointments for conversation. The chapel is open for weddings for members of the Connecticut College community.

PART II:
ABOUT THE COLLEGE

PART II

ABOUT THE COLLEGE

A. THE HISTORY OF CONNECTICUT COLLEGE

The College was founded in 1911, but its history began in 1909 when Wesleyan University announced that it would no longer offer admission to women. At that time, more women than ever were seeking higher education and demanding the right to vote. A committee was formed, and towns across the state of Connecticut began offering prospective sites.



Students studying in the original Palmer Library (1923)

A New London hilltop, later described as "the finest college site in the world," was the committee's first choice, and they asked New London to raise \$100,000 to ensure that their proposal would succeed. A 10-day fundraising campaign exceeded the goal by \$35,000. Nearly a third of the inhabitants of the city and the surrounding communities contributed, including many children, along with virtually every business and organization.

A Board of Incorporators petitioned the State of Connecticut for a charter, which was granted in April 1911. The incorporators became the Board of Trustees, whose first responsibilities were to appoint a president and a campus architect. As it prepared to make these decisions, the board learned with some astonishment that its chairman, Morton Plant, was giving \$1 million for an endowment. The future of the College—Connecticut College for Women—was assured. From then until 1969,

when it shortened its name to Connecticut College and became a coeducational institution, it earned a strong reputation for itself as a premier women's college. As early as 1924, when it first became accredited by the top accrediting group, the Association of American Colleges, it was admitted to the association's list of two hundred leading colleges out of 1,300 in the nation.

Today, Connecticut College is a thriving private, coeducational liberal arts college known for the extraordinary students who are attracted here by rigorous academics and a comprehensive residential life program, as well as the diverse opportunities to explore their interests through funded internships, community service or international study.

B. ACADEMIC FACT SHEET 2016-17

STUDENT BODY AND FACULTY

In fall 2016, Connecticut College enrolled 1,865 students (1,819 full-time and 46 part-time undergraduates, for a total of 1,834.3 student FTEs). The roughly 60%:40% proportion of females to males continues as it has for many years. Using the federal government's race/ethnicity categories, Connecticut College's fall 2016 undergraduate population was 70.2% White, 20.2% U.S. students of color (including multiracial individuals), 6.9% foreign citizens (of any race), and 2.6% race unreported. Together, U.S. students of color and foreign students of color constitute 25.0% of our undergraduates.

Based on home addresses on file with the College, the five most common home states of our full-time U.S. students are Massachusetts (28.8% of U.S. students), Connecticut (17.6%), New York (14.3%), California (5.6%), and New Jersey (4.9%). Based on home address, the most common home countries of our full-time international students are China (36 students), Vietnam (11), Canada (8), Japan (4), and Pakistan (4).

The College continues to have a 9-to-1 student-faculty ratio, based on 177 full-time and 68 part-time faculty members (199.7 FTEs). By gender, 52.5% of full-time faculty members are women and 47.5% are men. Using the federal race/ethnicity categories, our fall 2016 full-time faculty is 69.5% White, 18.6% U.S. persons of color, and 11.9% foreign citizens (of any race). Together, U.S. faculty of color and foreign faculty of color constitute 25.4% of full-time faculty members. In terms of academic training, over 93% of our full-time faculty members hold a PhD or other terminal degree (such as an MFA). Of this fall's 177 full-time faculty members, 110 (62%) are tenured, 35 (20%) are untenured, and 32 (18%) are not on the tenure track (e.g., lecturers and visitors). Women account for about 45%, 69%, and 63% of tenured, untenured, and non-tenure-track faculty members, respectively.

FINANCIAL AID

In fall 2016 about 53% of Connecticut College students received institutional financial aid (a “CC Grant”), and about 57% of our students received financial aid of some sort (including federal and state grants, private scholarships, etc.).

COURSEWORK

In AY 2015-16, 768 “regular courses” were offered, with total enrollments of 13,473 (this figure excludes independent studies, honors work, 1-credit courses, and the like). Of these courses, 36% were General Education courses, 30% were Writing (W) courses, and 13% were taught in a language other than English. The average class size for regular courses was 17.5 students, although this varied greatly by course level and by discipline. For example, 100-level courses last year averaged 22.5 students, while 400-level courses averaged 9.4 students. There were also 127 laboratory sections (most in the natural sciences), with an average enrollment of about 13 students. Lab sections are thus another way that the College offers small-class experiences and close student-faculty engagement.

MAJORS AND MINORS

Connecticut College students can currently choose from 42 majors and 43 minors and, with faculty approval, may design their own major or minor. Members of the Class of 2016 graduated with 41 different majors; 18 of these majors were declared by 10 or more graduates, and 10 majors were declared by 20 or more graduates. The ten most common were Economics (67 graduates), Psychology (62), Biological Sciences (36), Government (28), Environmental Studies (27), History (23), English (22), International Relations (21), American Studies (20), and Sociology (20). Among the Class of 2016, 28.4% of the 429 graduates double or triple majored. Four students in the Class of 2016 (1%) self-designed their majors. (Of these four, three had a second “regular” major.) In addition, 202 members of the Class of 2016 (47%) graduated with one or more minors in addition to their major(s) – 170 students with one minor and 32 students with two minors. The ten most common minors were Economics (18 graduates), Psychology (18), Government (17), History (12), Mathematics (12), Applied Statistics (11), Dance (10), Human Development (10), Art (9), and Computer Science (9). Fifty-five students in the Class of 2016 (13%) wrote theses and graduated with honors.

CERTIFICATE PROGRAMS

In addition to their majors and minors, our students have six certificate programs from which to choose. The four interdisciplinary Centers are perhaps the best known of these, and among the Class of 2016, 74 students (12.8%) earned Center certificates (30 through the Toor Cummings Center for International Studies and the Liberal Arts, 12 through the Ammerman Center for Arts & Technology, 22 through the Holleran Center for Community Action and Public Policy, and 10 through the Goodwin-Niering Center for the Environment). Since the first certificates were awarded in 1992, 1,261 graduates have earned Center certificates. In addition, among the Class of 2016, 14 students

earned Connecticut teacher certification and 7 graduated with certificates in Museum Studies.

STUDENT-FACULTY RESEARCH AND OTHER INTERACTION OUTSIDE THE CLASSROOM

Student-faculty research opportunities such as the Keck, ConnSSHARP, Science Leaders, and Mellon Undergraduate Research programs promote faculty-student creative work, research, and fieldwork that often lead to conference presentations or publications. Upon graduating, 91% of Class of 2016 members reported that they had done some form of capstone project (including a 400-level course in which a research paper was assigned); 40% reported completing an individual study with a professor, 22% reported making a public presentation of research, and 16% reported giving a public performance or exhibition. Since fall 2008, the College has paid for faculty members to eat a meal with students in a College dining hall once per week, and student-faculty engagement is also fostered through the Residential Education Fellows (REF) program's weekly events and the Faculty-Student Engagement Fund. In 2015-16, this fund provided just over \$34,000 in funding for 62 faculty members' course-related events and projects with students, and additional funds available specifically for First-Year Seminar instructors' programming with their students.

COLLEGE-FUNDED INTERNSHIPS

In summer 2015, 331 members of the Class of 2016 (about 77%) completed internships funded through the Office of Career and Professional Development (formerly CELS) or by a Center. About 18% of these were completed outside the United States, and about 7% were completed in organizations associated with Connecticut College alumni.

STUDY AWAY

About 50% of our graduates in recent years have studied off campus in some form—individually on a study away program or in a group on a faculty-led Study Away Teach Away (SATA) program. Among graduates in the Class of 2016, 207 students (48%) studied away in a total of 37 different countries. Of these, 187 participated in study away program and 20 participated in a SATA program. The most common study away locations of these students were the United Kingdom (28), Spain (26), Denmark (20), Italy (17), France (16), and Vietnam (15).

FRESHMAN RETENTION AND GRADUATION RATES

Freshman retention rates and graduation rates are calculated by tracking each fall's cohort of incoming first-time, full-time students to see what percentage of them persists into their sophomore year and what percentage graduates in 4 or 6 years. (Students who transfer into the College are not included in these calculations.) Our freshman-to-sophomore retention rate has averaged around 90% for many years and was 89% for the fall 2015 entering cohort. Our 6-year graduation rates have been in the low-to-mid-

80% in recent years. For the Class of 2014 (the most recent cohort for which we can calculate a 6-year graduation rate), the rate was 84%.

AFTER GRADUATION

Gathering thorough, accurate data on our students' post-graduation activities is challenging. We combine alumni responses to the Office of Career and Professional Development "one-year-out" survey with additional data from the National Student Clearinghouse, LinkedIn, and other online sources. (We extend these searches out to about 16 months post-graduation to capture graduate school enrollments in the second academic year following students' graduation.) In this way, we've created snapshots in time that include data on about 85% of the members of the Classes of 2013 to 2016, about 95% of whom are employed, in graduate school, completing a fellowship, or working in public service programs such as AmeriCorps VISTA. The most common graduate degree completed by our students is the nonterminal master's degree (i.e., a master's degree other than an MBA or MFA). In addition, National Science Foundation data show that, on average, about 27 Connecticut College graduates earn doctorates each year. Percentage-wise, this works out to about 6% of our graduates earning doctorates, based on a total of 253 earned doctorates between 2003 and 2012.

Compiled by John Nugent, Office of Institutional Research and Planning, with data from the Registrar's Office, the Dean of the Faculty's Office, the Financial Aid Office, the Office of Career and Professional Development, the Study Away Office, and the National Science Foundation. Questions or comments Contact jdug@conncoll.edu or 860-439-5266. For additional information, see <https://www.conncoll.edu/institutional-research/>

C. HOW THE CAMELS GOT THEIR NAME

The men who arrived on campus in 1969 asked the college for help in organizing a basketball team. Mike Shinault, former head of the College's print shop and mailroom



was the sole volunteer for the job of coach. Southern drawlin' Shinault, an ex-Navy man who had coached several service basketball teams, threw himself into the project with his customary energy and sardonic humor. Searching for an appropriate mascot for his team, he remembered seeing a Pakistani team with an unusual appellation while he was in the Navy. And so, into a sports world overpopulated by Wolves, Bears, and Eagles came the Camels. The name was different. And so were they. "We had a lot of fans in those days." said Shinault of the early years. "We were so funny that people would come just to see what we were gonna do."

Peggy Ford '73
CCAM, Fall 1979

D. YOUR STUDENTS' LIVES ON CAMPUS



1. Overview

Each year the Student Activities Council (SAC), residence halls (referred to as “houses”), class year executive boards, and student organizations sponsor a wide variety of events in collaboration with the Office of Student Engagement and New Student Programs and the Office of Residential Education and Living. Although many students engage in social interaction on campus, others choose to visit local entertainment venues and participate in off-campus programs sponsored by several student groups. The busiest nights of the week are Thursday and Saturday, but special events are offered almost every night of the academic year. The programs offered range from live concerts, theater productions, cultural programs, movie screenings and panels to game shows, sports tournaments, art exhibits, dances and improvisational comedy performances. In addition, student groups sponsor events to raise awareness and funds to support local, regional, national and global causes. Many student groups also participate in service projects in both the local community and beyond.

Each year several large-scale traditional events are held which attract the majority of the student body as attendees. These include HarvestFest (a fundraising event for student groups held during Fall Weekend) Camelympics, Moonlight Breakfast, Festivus (an all-student winter holiday celebration), Eclipse (student performance raising cultural awareness), and Floralia (Conn’s day-long spring concert) to name a few. Typical SAC programs include a live music series held in one of our campus coffee shops featuring professional artists as well as student performers, off campus trips, a weekly film series, and multiple large scale concerns featuring national touring acts.

Over 80 student organizations offer additional events featuring political debates, cultural programs, speakers, and hot topics. Conn also has several student-managed A Cappella groups all of whom perform on campus throughout the year.

A large number of students are active in recreational sports activities. Approximately 20 club sport teams are active each year competing against other regional colleges and universities. The active club sports include ice hockey, field hockey, dance, equestrian, ultimate Frisbee, rugby, ski team, volleyball, tennis, baseball and soccer. Many students also get involved in the intramural sport program offered by the Athletics department.

Students also manage three coffee shops which are open to everyone on campus. The Walk-In Coffee Closet is located in Harkness House (south campus) with an outpost in Cummings Arts Center and Coffee Grounds located in Katherine Blunt House (known as "KB" in central campus).

2. Residence Life

Connecticut College is truly a residential institution. Approximately 98% of our students live on campus. Furthermore, we have no fraternities and sororities; therefore, much campus activity revolves around our residence houses. The Office of Residential Education and Living works to complement the out-of-classroom education of our students. Students do have the option of proposing their own theme housing or opting to live in pre-designated theme housing (quiet designated housing, substance-free housing, multicultural/language housing (in Knowlton), Earth House, and apartment-style housing).



These houses are staffed by student leaders and supervised by Assistant Directors who are Masters-level full-time professional staff. Each house has a Housefellow and 1-3 Floor Governors (depending on building size). Each house also has a senator who sits on the Student Government Association (SGA). Many houses are comprised of mixed-class years; however, 40% of incoming first year students will leave on all first-year floors.

Getting Involved with Residence Houses as a Residential Education Fellow (REF): During the 2009-2010 academic year, a program linking faculty fellows to residence halls was initiated. Eleven faculty members are selected to serve as Residential Education Fellows and work with residence hall staff to develop programming that engages students and faculty outside of the classroom. These programs have led to small, close conversations about study away experiences to larger campus-wide programs tackling complex issues facing the world today.

3. Athletics

Connecticut College has a vibrant athletics program offering varied levels of competition and activity to all students. As a member of the New England Small College Athletic Conference (NESCAC), Connecticut College sponsors 28 varsity sports (12 for men, 15 for women, and 1 coed). Competition in the NESCAC is among the most challenging in

all of NCAA Division III with regular season schedules against Amherst, Bates, Bowdoin, Colby, Hamilton, Middlebury, Trinity, Tufts, Wesleyan, and Williams.



4. Student Organizations and Clubs

In addition to club sports, Conn offers a wide variety of personal interest groups and clubs, all of which are open to first year students. Within the first few weeks of school, the Student Involvement Fair is held on the Library Green. At this time, students can sign up to be put on mailing lists for as many activities as they are interested in. They may then choose the groups in which they intend to become active and involved.



5. Student Government

The Student Government Association (SGA) serves as liaison between the students and the faculty and staff. SGA seeks to provide extended channels of communication, increased areas of cooperation and a greater acceptance of shared responsibility between faculty, administration, and the student body in matters of general and academic interests.

The assembly consists of the SGA president and vice-president; Student Activities Council (SAC), Honor Council, Chief of Communications, Chairs of Academic Affairs, Sustainability, Equity & Inclusion, Residential Affairs; Parliamentarian and Presidential Associate; the four class presidents and a house senator from each residential house/area.

The primary purpose of the student-run Honor Council at Conn is to uphold the Student Honor Code. The Honor Council conducts the matriculation of all new students. This ceremony acknowledges students' willingness to abide by the Honor Code. The Honor

Code allows for our important policy and practice of shared governance. The Honor Council also hears cases in which violations of the Honor Code are alleged, except for cases involving the most serious violations, such as violations of our bias or sexual misconduct policies, which are resolved through the Dean's grievance hearing process or the Title IX investigation process.

Class Councils—there is one for each class—consist of the class president, vice president, assistant to the president, secretary, S.A.C. reps, Honor Council reps, and two elected members from each house.

6. Student Well-Being

Student well-being is a key component of academic success and students can take advantage of a variety of programs to attend to their mind, body, and spirit. Each fall, "Fresh Check Day" is held focusing on students' mental health and well-being. Students are involved in peer education programs addressing such topics as sexual violence, alcohol and drugs, mindfulness, nutrition, physical and mental health. Students are heavily involved with the College's Green Dot Bystander Initiative to address sexual violence on campus. Over the course of the year, students support and participate in the six-year bystander training, Green Dot athletic games, Green Dot Bingo, and Rock the Dot A Cappella Challenge.

7. Division of Student Life

The division of Student Life focuses on the well-being, residential and co-curricular experience of students' lives on campus. The following offices are within this division:

Victor Arcelus, Dean of Students, Crozier Williams 218, 860-439-2825

Residential Education and Living, Warnshuis, 860-439-2834

Sexual Violence Prevention & Advocacy, Crozier Williams 222, 860-439-2219

Student Counseling Services, Warnshuis, 860-439-4587

Student Engagement & New Student Programs, Crozier Williams 221, 860-439-2108

Student Health Services, Warnshuis, 860-439-2275

Student Wellness, Alcohol & Other Drug Education, Crozier Williams 223, 860-439-2826

Campus Safety, Nichols House, 860-439-2222

E. ACADEMIC BUILDINGS

The College's academic buildings are each as varied and unique as the departments they house.

BILL HALL houses the Department of Psychology and the Office of Computer Services. Also in this building are laboratories, classrooms, seminar rooms and a large lecture hall. Bill Hall is the home of the college computing center, an accelerator laboratory, as well as the Alvin Clark telescope in the rooftop observatory.



BLAUSTEIN HUMANITIES CENTER is the location of classrooms and office space for the departments of Classics, English, French, Italian, German, Russian, Philosophy, and Religious Studies. The Language Lab is a resource for all languages taught at the college. It utilizes everything from audio tapes for simple drilling to recently upgraded computer facilities for more comprehensive work.

BOWLES HALL, located on the Williams Street side of campus just beyond the Chapel, is home to the Education and Human Development departments. This building was once a farmhouse, and subsequently it was the site of The Children's School, a pre-school program operated by the Human Development Department. That school, now known as The Children's Program, is now located between the campus and the Thames River, in Holmes Hall, on Nameaug Avenue.



THE COLLEGE CENTER AT CROZIER-WILLIAMS, third floor, is where you will find the Dance department. Cro also houses the Holleran Center office, the Camel Card office, the Post Office, Bookshop, convenience store, Humphrey's pub, the Oasis snack shop, and meeting rooms.

CUMMINGS ARTS CENTER houses the departments of Art, Art History, Music, and Studio Art. It contains working studios for art as well as galleries, music practice rooms, a lecture hall, coffee bar, concert hall, darkroom, slide library, and the Greer Music Library.

FANNING HALL is the location of classrooms and faculty offices for the Government and Math departments, the Center for International Studies and the Liberal Arts (CISLA) and the Study Away Office. It is Connecticut College's main administrative building. It holds the offices of the President of the College, Dean of the Faculty, Associate Dean of the Faculty, Affirmative Action Officer, Dean of the College, Dean of Institutional Equity and Inclusion, and the Dean of Studies Office. The Information Office and the Registrar's Office are also located here.

The F.W. OLIN SCIENCE CENTER is a four-story, 34,000 square-foot structure that houses all introductory laboratories for all the physical sciences and is home to the Physics Department. The center provides a 150-seat classroom with state-of-the-art audio-visual facilities, plus several smaller classrooms, a machine shop, student reading room, student computer lab, lounge, computer lab for the Center for Arts and Technology, and office spaces for the Arboretum and the Goodwin Niering Center for the Environment.

Physics research facilities include the Olin Observatory equipped with a computer-controlled 20-inch telescope, the Astronomical Image Processing Lab, the Daghlian Ion Accelerator lab, the Tunable-Diode Laser Spectroscopy lab, and the Optics lab.

HALE LABORATORY is the home of the Chemistry Department and has several classrooms, office space, labs, and Brown Auditorium.

HOLMES HALL, located away from the main campus area on Nameaug Avenue, closer to the Thames River, houses The Children's Program, a pre-school program for all children, including those with special needs.

LIBRARIES are described above. (See the Library's web site for helpful information: <http://www.conncoll.edu/is/info-resources/>).

NEW LONDON HALL is the oldest building on campus and houses faculty members teaching Biology, Botany, and Computer Science. A complete remodeling of this building took place during the 2011-2012 academic year. Both an electron microscope and greenhouse are available again for faculty and student use in the building now that the renovation is completed.

PALMER AUDITORIUM seats approximately 1,300 and houses theater classrooms and offices for the theater department and [onStage](#), the College's performing arts series, which brings professional music, theater, and dance companies to campus for performances and workshops.

TANSILL THEATER, seating audiences of 140, is an intimate black box theater located on the second floor of Hillyer Hall. A black box allows for various stage and seating configurations such as in-the-round, thrust or the traditional proscenium style.

WINTHROP HALL, and its **Annex**, located right behind Larrabee house, is where the Anthropology, Economics, Hispanic Studies, History, and Sociology departments can be found. There are also several seminar rooms and the Archaeology labs.

WOODWORTH HOUSE is situated near Williams Street behind the Admission Office. Here the offices and some classrooms for the East Asian Languages and Cultures department can be found.

740 WILLIAMS STREET, otherwise known as the pink house, has become the home of Gender and Women's Studies and the Center for the Comparative Study of Race and Ethnicity. You will be invited to many wonderful events, including talks given by your colleagues, in the pink house. In fact, you may be invited to give such a talk yourself!

F. OTHER FACILITIES AND SERVICES

ACADEMIC RESOURCE CENTER: The Academic Resource Center brings together a broad array of staff and services with a single goal: to make sure all students reach their highest academic potential. Professional staff in the center help incorporate best practices for student learning into freshman orientation, pre-major advising, fellowship applications, funded internships, and other signature experiences of the College. Located on the second floor of Shain Library, the center provides space for collaborative projects, quantitative analysis, research, tutoring and workshops. The Director, Noel Garrett, is eager to work with faculty, and collaborates actively with

the Joy Schechtman Mankoff Center for Teaching & Learning.



ARBORETUM (ARBO): Across from the campus on Williams Street is the main entrance to the Connecticut College Arboretum. The Arbo is a 445-acre parcel of land owned by Connecticut College and maintained by the Botany department. Its forests, pond, and outdoor amphitheater provide

excellent research and experimental opportunities for Anthropology, Biology, Botany, and Environmental Studies classes. Buck Lodge, a rustic stone building located near the pond, is frequently used by the college community for recreational gatherings and meetings. The Arbo is the ideal place to walk, study, read, or just sit and think. It is open every day of the week until sunset. Maps and information are available at the Arboretum Office on the first floor of the Olin Science Center. In addition, there is a botany walk (in the Caroline Black Garden) near Abbey House for students, faculty, and staff to enjoy.



ATHLETIC CENTER (AC): For those of you who are athletically inclined or for those who just want to exercise, the Athletic Center (AC) offers a variety of activities. The Athletic Center provides a broad range of facilities and programs that contribute to the fitness and wellness of our student body and also our faculty and staff. The Athletic Center comprises the Charles B. Luce Fieldhouse, the Lott Natatorium (pool, diving area, locker rooms), the new Lee and Anne Higdon Fitness Center (2,900 square feet of cardio stations, weight training machines, and free weights), and the Christoffers Rowing Tanks. Dayton Arena is adjacent to the AC and provides ice for our varsity teams, club teams and open skating for the community. The Silfen track and Artificial Turf lie behind the AC for runners, and our location on the Thames River (really an estuary) is perfect for varsity sailing and rowing.

THE CAMEL CARD OFFICE is located in Crozier Williams on the way to the post office. This is where faculty and staff register their cars (now on a three-year basis), and obtain their Camel Card ID, as well as office keys. The Camel Card office is the repository for all campus keys. Should you lock yourself out of your office, please call the Gatehouse (x2222) for help. A Campus Safety officer will come to your rescue. For any questions about Camel Card office services, contact the office at extension 2250 or by email at camelcard@conncoll.edu.

CAMPUS SAFETY is located in Nichols near Human Resources at the Route 32 edge of South Parking Lot. Note: the College charges a \$200 fee for faculty and staff parking privileges on campus **that is waived** unless an individual receives a parking ticket and fails to pay within the allotted 60 days. Only in that situation is this fee invoked.

THE COLLEGE CENTER AT CROZIER-WILLIAMS (Cro) holds the heart of activities and serves as a center for social life. The first floor of the building includes Oasis - the campus snack shop, Humphrey's - the campus pub (for students 21 and older), a convenience store, the campus post office (where student and faculty mailboxes are located), an ATM, a stamp machine, and the Campus Bookshop. WCNI, the radio station affiliated with Connecticut College, also has

expansive facilities on the first floor. Cro has one large and several smaller multi-purpose rooms for campus events. On the second floor are a TV, pool table, the Office of Student Life, the Office of Volunteers for Community Service, the Office of Conferences and Special Events, and offices for student organizations, such as S.G.A. and the Voice. The Dance Department also has offices and dance studios on the third floor. With its beautiful design, the College Center is one of the most popular places for students to hang out and for faculty and staff to have lunch.

THE POST OFFICE AND THE BOOKSHOP are located on the first floor of the College Center. At the campus Bookshop, you order your textbooks and buy office and art supplies, personal items, cards and gifts, books for recreational reading, books written by faculty members and alumni, and clothing such as t-shirts and sweats. All course books are sold in the Bookshop.

COUNSELING SERVICES are located on the second floor of Warnshuis Health Center. Counselors are available to students, free of charge, for consultation and therapy on a regular, short-term basis. Referrals are made to local psychotherapists and counselors if the situation warrants. All contact is held in the strictest confidence. No information is divulged to parents, academic or administrative personnel, or anyone else outside the health center without a student's written permission. In cooperation with other groups on campus, the counseling services sponsors support groups for death, divorce, eating disorders, and stress. Faculty members can suggest that students who seem distressed make an appointment with a counselor. Counseling services are available Monday through Friday, 9-5.



DINING SERVICES: there are several dining halls on campus. The main dining hall is the Harris Refectory, located in the Plex on the north end of campus. Smaller, more homey places to eat include dining halls in Smith, Knowlton, Jane Addams, Harkness, and Freeman. Vegetarian and vegan meal options are available Harris and Freeman. Students can use their student ID in any dining hall, at any meal, and can invite faculty or staff. Faculty and staff can eat for reasonable rates in any of the dining halls. And don't forget those meal tickets you will be receiving to pay for your meal when you take a student to lunch or dinner!

There are several **CAFÉS** around campus. The fully renovated Blue Camel Café and 24-hour study space is located on the first floor of Shain. Coffee Grounds, in Katharine Blunt (across the street from CRO), offers a variety of fresh baked goods to complement a wide selection of hot and cold beverages. This student-run venture serves as a study space, meeting place, and venue for events of all kinds.

Ruane's Den, in Harkness Residence Hall, offers an espresso bar, comfy chairs, and big screen televisions; it is open to students, faculty, and staff during the afternoon and evening—a great place for small meetings and an afternoon cup of coffee or tea! It will be managed by students, starting in fall 2015. The Coffee Closet, in Cummings, provides drinks and small eats as well as cozier study spaces.

An **Employee Assistance Program (EAP)** provides confidential counseling services to employees and their household members free of charge. The College has contracted with Higher Ed EAP, which offers many different types of benefits and services, including counseling services, information resource benefits, lifestyle benefits, professional resource centers, personal development and training, a wellness center, and much more. They even offer classroom management and teaching resources. Contact information: www.HigherEdEAP.com, 800-225-2527 or 800-252-4555.

HUMAN RESOURCES is located in Strickland, just south of the Williams School and Cummings Hall on the Route 32 side of South Parking Lot. This is the place where faculty members go for answers to all questions relating to benefits or their employment status. Cheryl Miller is the Associate Vice President for Human Resources and Professional Development. Most other questions that faculty members have are handled by the Office of the Dean of the Faculty.

THE LGBTQIA CENTER serves the unique needs of lesbian, gay, bisexual, transgender, queer, and questioning students by providing a supportive space, resource library, social events and educational programming. We are committed to understanding how homophobia and heterosexism interlink with sexism, racism and classism to perpetuate oppression. The Center also serves as a resource for the entire College community to learn about issues related to sexuality and gender identity. The Center is found in Burdick House on the ground floor facing the College Center at Crozier-Williams ("Cro"), and next to Larrabee Green.

THE ROTH WRITING CENTER is located on the second floor of Blaustein. The Roth Writing Center provides one-to-one peer tutoring to help student writers of all abilities during all stages of the writing process. This service is offered free of charge to students.

The Center is directed by Steve Shoemaker and staffed by more than two-dozen undergraduate writing consultants from a variety of majors who are specially trained to assist students with their writing projects. The goal of the Writing Center is to develop not only a student's writing abilities, but also his or her ability to think critically and communicate clearly within an academic discipline.



UNITY HOUSE MULTICULTURAL CENTER is the administrative office that supports students of color in their path to academic and personal excellence while at the College. In collaboration with students and various offices on campus, Unity House also coordinates the programming of cultural and educational events that promote the understanding of diverse cultures. There are a number of student organizations affiliated with Unity House, which include Connecticut College Asian/Asian American Student Association (CCASA), La Unidad, Umoja, Society Organized Against Racism (SOAR), Unity Gospel Choir, ATLAS, MECHA, Eclipse, and Camelbacks. These organizations work closely with the Unity House staff in programming events of interest to their members and the larger campus community. Antonio Jefferson is the Director of Unity House.

Unity House contains a multipurpose room and a kitchen that staff, faculty, and students can reserve for events that support its mission. Attendance at most Unity events and participation in Unity organizations are open to everyone. The second floor houses a conference room and small library, the student interns' office, and additional smaller lounge spaces.

For first year students, the Genesis Pre-Orientation program and the ALANA Sisters and Brothers program, primarily for students of African, Latino/a, Asian, and Native American descent, help ease the transition into life at Connecticut College. Unity House provides its beautiful and spacious facilities for many events. The multi-purpose room is a great place to hold meetings, banquets, and discussions with invited speakers. Unity House and the student organizations sponsor workshops, lectures, films, and dinners on a regular basis.

Unity House recently initiated two programs: RISE and EXODUS. R.I.S.E (Rising Into the Sophomore Experience) provides students with a Unity House mentor who will consult, guide, and motivate them to set personal and academic goals that will guide students to take action steps to achieve their goals. EXODUS is a transition program for juniors and seniors as they prepare to leave their college experience and enter the "real world." Students in this program are provided with a Unity Mentor who will give them the guidance they need to pursue their post-graduation goals.

WARNSHUIS HEALTH CENTER: One of the benefits at Connecticut College is the Warnshuis Health Center. The building is located behind Shain Library, and the

Health Center is open Monday–Thursday, 9–7 and Friday, 9–5. The staff of nurses and physicians is ready to help students with all problems, both simple and complex. The entire staff is very approachable, supportive, and sensitive. Faculty and staff can use these services on a very limited basis.

THE WOMXN'S CENTER is located on the garden level of Smith House, right below Smith dining hall. The mission of the Center is to educate, advocate, and create an environment where historically marginalized identities are discussed critically and openly celebrated. As a community, we place the praxis of feminist intersectionality and social justice at the center and strive to represent the diverse and evolving needs of all individuals in relation to the vast spectrum of gender.

ZACHS HILLEL HOUSE: The recently constructed Zachs Hillel House is located in the northeast end of campus and is the center for Jewish student life and related programming. The house includes study and meeting space for students, staff and faculty.

G. CONN LINGO

A.C. – Athletic Center

ARBO – The Connecticut Arboretum at Connecticut College is approximately 445 acres. It serves as an outside laboratory for scientific study by professors and their students and as a park for the community. The Arbo is also a refuge for wildlife and students alike. Gates close at dusk, so be sure to not get locked inside!

CC-GREEN – stands for "Connecticut is Green," a name for all of the environmental initiatives underway at Conn, from campus-wide recycling and conservation initiatives, to ecological research in the arboretum, to Earth House, which strives to serve as an environmental model for the college. The environmental coordinators in each building, Students Against Violence to the Environment (SAVE), and the Center for Conservation Biology and Environmental Studies are just some of the groups who urge you to "Make the CONNnection and think about how your everyday choices affect the planet." These groups are located in the Steel House, on the southeast corner of campus.

CAMEL VAN – The camel van service provides safe, reliable and affordable transportation to shopping malls, grocery stores, theaters, restaurants, and other points of interest in the greater New London area. The van operates Thursdays-Sundays. A specific schedule is published each Fall and made available at the Information Desk in the College Center.

CAMELYMPICS – An annual series of silly games in which the residential houses participate and compete with each other.

CELS – The acronym of the former name (Career Enhancing Life Skills) of the Office of Career and Professional Development. The office provides a four-year program that takes a student from initial career and academic exploration and experiential opportunities including the funded internship after the junior year. The program extends to the senior year and beyond to provide assistance for graduate school, fellowship opportunities, and career/job search assistance. Advising also provides access to volunteer, internship, fellowship and job resources and opportunities, Camellink allows students to maintain an on-line record of the career and academic planning process throughout their enrollment and beyond

COFFEE CLOSET – Located near the green side entrance of Cummings, this locale offers small eats and drinks.

COFFEE GROUNDS CAFÉ – An alternative café setting in KB, featuring bagels, pastries, gourmet coffees and teas, and student entertainment. It is entirely student run and staffed. Faculty and staff are welcome.

COLLEGE VOICE – The *College Voice* is an editorially independent newspaper that aims to be a constructive, informed, and informative resource and outlet for the Connecticut College community. It encourages student curiosity, talent, and self-expression that promotes diverse campus-wide dialogue, both in print and online. The *College Voice* writers and publications strive to always uphold journalistic ethics. For more information, go to <http://thecollegevoice.org>.

CRO – Known as "Cro," the Crozier-Williams College Center is the center of campus for the college community, which provides premiere event and meeting space. The Oasis snack shop, convenience store, pub, post office, bookshop and various student and administrative offices are located here, as is the Dance Department.

CULTURAL FESTIVALS – There are numerous intercultural festivals, which provide the college community with an opportunity to share the richness of our diverse cultures. Sponsored by Unity House, Knowlton House, and Student Activities Council.

EARTH DAY – Held on the third Sunday of April, Earth Day brings the college community and Southeastern Connecticut together to celebrate the Earth and educate people about the environment. Sponsored by SAVE (Students Against Violence to the Environment.)

ECLIPSE WEEKEND – Begun in 1975, Eclipse Weekend began as a weekend full of events for both Connecticut College and U.S. Coast Guard Academy students and alumni of color. As the number of students at both institutions has increased, Eclipse has evolved and is now a diverse student club dedicated to organizing the events that take place during this weekend. Eclipse usually takes place during the Spring semester.

FAMILY WEEKEND – This is a weekend in the fall when students’ families are invited to campus. Sporting events are held, parents meet roommates, and many students show their parents around the local area. It is also called “**Fall Weekend.**”

HARVESTFEST – An outdoor carnival/festival with food and entertainment usually held in conjunction with Fall Weekend. Sponsored by the Student Activities Council (S.A.C.).

HOMECOMING WEEKEND – Alumni return on a fall weekend for a soccer game, cold beer, reminiscing and tailgating. This is part of Family Weekend.

HONOR COUNCIL – Students elected to review any cases involving a breach of the Honor Code.

J.A. – Jane Addams House, (dormitory) located in South Campus.

K.B. – Katharine Blunt House is a dormitory in Central Campus. Miss Blunt was president of Connecticut College, 1929-43 and 1945-46.

KOINÉ – The college yearbook, which has garnered many awards in past years. Koiné means "speech of the people" and was the name of the lingua franca of ancient Greece.

LGBTQIA – (Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual). This community is served by the director of Gender and Sexuality Programs and Director of the LGBTQIA resource center, which is located directly inside the north side entrance to Burdick Hall. Faculty involvement is much appreciated at the center!

PLEX – The complex of six North Campus residential houses: Hamilton, Lambdin, Johnson, Morrisson, Park, and Wright. It houses one-third of the campus, and is also interconnected to Harris Refectory, the largest dining hall on campus.

QUAD – Three (yes, 3) dorms on Central Campus (Blackstone, Branford, and Plant), and the green in between.

RUANE’S DEN – A student run café in Harkness House.

S.A.C. – Student Activities Council is responsible for organizing the social activities on campus.

S.G.A. – Student Government Association is divided into six branches: Student Assembly, J-Board, the Class Executive Boards and Class Councils, S.A.C., House Governors and House Councils, and the Board of Advisory Chairs (BAC). S.G.A governs the academic, social, and residential life of CC students.

SPECTRUM – An awareness group at Conn open to all students interested in raising awareness about homophobia and other issues related to sexual orientation.

SYNERGY – The “Connecticut College Blue” sculpture is located across from the Olin Science Center, between New London Hall and Fanning Hall.

THE WOMEN’S CENTER AT CONNECTICUT COLLEGE – The student center that seeks to empower all college community members and enhance community life through education and programming that emphasizes gender issues.

UFO – The informal and unofficial organization of untenured faculty (the “untenured faculty organization”) that is not always active.

UFOC – The informal and unofficial organization of faculty of color.

VOLUNTEER FAIR – More than 30 community service agencies are gathered together by the Office of Volunteers for Community Services (OVCS) at the beginning of each semester. The fair is a great way for students to become involved in the local community.

WCNI – A non-commercial, non-profit educational radio station owned and managed by Connecticut College Community Radio (CCCR), WCNI operates at 90.9 FM Stereo. The radio station is operated on a daily basis by the members of a student organization, recognized by the College’s Student Government Association. WCNI plays a variety of music including new music, funk, Latin, reggae, and classical. The D.J.’s are from the college community as well as the greater New London area. It is located at the North end of the College Center. Check out their website: www.wcniradio.org.

ZIP CARS – Whether for local shopping or longer treks, through Connecticut College’s partnership with Zipcar, two vehicles are available to members of the campus community age 18 or older. Students, faculty, and staff are able to join Zipcar at Zipcar.com/connecticutcollege and make reservations, 24 hours a day and up to a year in advance.

H. Around New London

The New London Mall and New London Shopping Center are two nearby shopping areas. Shop Rite, in the New London Shopping Center, has a good selection of health foods and fresh, organic vegetables, and is the closest supermarket to campus. If you want a supermarket that is a step up, try the Super Stop & Shop in the Groton Shopping Center or on the Boston Post Road in Waterford, both of which are about five minutes away by car. Fiddleheads is a natural food co-op located on Broad Street in downtown New London. Also five minutes by car is Waterford’s Crystal Mall, where you will find Macy’s, J.C. Penney, Sears, The Gap, Express, The Limited, Bed Bath & Beyond, and Ticketmaster. Other stores within the Crystal Mall include clothing, record and hobby stores, and a fairly large food court. Across from the Crystal Mall on route 85 is Waterford Commons, another shopping center. Downtown New London, Groton,

Mystic, and Old Mystic Village also offer shops and many restaurants in every price range.

There are many places of interest near campus. Ocean Beach and Harkness Park are popular and close to the College, while Block Island, though a little further away, provides an opportunity for day trips of biking, swimming, and good food. Mystic, with its aquarium and Mystic Seaport, and Noank and Stonington are charming villages within a half-hour's drive from Conn. Theater lovers should seek out Waterford's Eugene O'Neill Theater, as well as the Yale Rep, the Goodspeed Opera House, Long Wharf Theater, and The Kate (the Katherine Hepburn Cultural Arts Center.)

There are other colleges near Connecticut College. Mitchell College is a ten-minute car ride, and Wesleyan, Trinity, Brown, and Yale are about an hour away. Directly across the street from the College is the United States Coast Guard Academy. It is a great place to take a walk, especially down by the water, but you have to be admitted to their grounds. Students of the Academy ("Coasties") follow an incredibly strict physical and social regime, and they serve in the Coast Guard after graduation. In return, they receive a challenging (and free) education. Some of the Coasties choose to take classes here, so don't be surprised if you see navy blue uniforms on campus or in your classes.

Connecticut's state capital, Hartford, is less than an hour away from the College and offers the Hartford Stage Company, Hartford Symphony Orchestra, Hartford Ballet, Connecticut Opera, Hartford Orchestra, and Real Art Ways—a contemporary art center for music, video, visual arts, poetry, and cinema. Providence and New Haven, each about 45 minutes away, also provide many cultural opportunities. The larger cities of Boston and New York are a bit further afield; both are served by rail service.