

**Course Exception Form**  
**Approved Course(s) for Major/Minor Requirements**

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**STUDENT INFORMATION**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Camel #: \_\_\_\_\_ Class Year: \_\_\_\_\_

Course(s) to be approved to satisfy requirements in the following department/program:

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Major Concentration (if applicable): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**DEPARTMENTAL APPROVAL**

The following course(s) should be applied to the student's academic record in Degree Works as follows:

**1. Course Subject:** \_\_\_\_\_ **Course Number:** \_\_\_\_\_

Course Title: \_\_\_\_\_

Transfer Institution (if applicable): \_\_\_\_\_

**To be used to satisfy the following course requirement:**

Satisfies Course Requirement (please specify/be exact): \_\_\_\_\_

\_\_\_\_\_

and/or is a course substitution for Course Subject: \_\_\_\_\_ /Course Number: \_\_\_\_\_

**2. Course Subject:** \_\_\_\_\_ **Course Number:** \_\_\_\_\_

Course Title: \_\_\_\_\_

Transfer Institution (if applicable): \_\_\_\_\_

**To be used to satisfy the following course requirement:**

Satisfies Course Requirement (please specify/be exact): \_\_\_\_\_

\_\_\_\_\_

and/or is a course substitution for Course Subject: \_\_\_\_\_ /Course Number: \_\_\_\_\_

**3. Course Subject:** \_\_\_\_\_ **Course Number:** \_\_\_\_\_

Course Title: \_\_\_\_\_

Transfer Institution (if applicable): \_\_\_\_\_

**To be used to satisfy the following course requirement:**

Satisfies Course Requirement (please specify/be exact): \_\_\_\_\_

\_\_\_\_\_

and/or is a course substitution for Course Subject: \_\_\_\_\_ /Course Number: \_\_\_\_\_

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**REQUIRED SIGNATURES - Department should retain a copy of form for their records**

Please note that your signature below indicates approval of the above. If you are not in agreement, please do not sign the form.

<b>Faculty Adviser</b>	_____	_____	_____
	Printed Name	Signature	Date
<b>Dept/Program Chair</b>	_____	_____	_____
	Printed Name	Signature	Date

**Return completed form to Registrar's office via email/fax/scan or in person**