

Banner Student Information Queries

This list summarizes the common pages for student information in Banner. You may not have access to every page. Contact the Registrar's office with questions.

Confidentiality

Connecticut College requires that its faculty and staff protect all confidential information, including Personal Information, by safeguarding it when in use, protecting it properly when not in use, sharing it appropriately, and properly disposing when no longer needed. Student information is also specifically protected by the Family Education Rights and Privacy Act of 1974, or FERPA.

- Do not release information about a student unless your position specifically authorizes and requires you to do so. E.g. an unnecessary disclosure of a student's class schedule is a violation.
- Do not acquire or collect any information from a student's record that you do not need in order to do your job or perform the duties assigned to you.

College Policies

1. Appropriate Use - <https://www.conncoll.edu/information-services/policies/appropriate-use-policy/>
2. FERPA - <https://www.conncoll.edu/academics/registrar/ferpa/>
3. Storage, Access and Transmission of Confidential and Personal Information - <https://www.conncoll.edu/information-services/policies/storage-access-and-transmission/>
4. Information Security Awareness - <https://www.conncoll.edu/information-services/policies/information-security-awareness-policy/>

Term Codes Explained

6-digit codes identifying the semester/term. The first 4 digits are the calendar year. The last 2 digits indicate the fall (90) or spring (10) semester. Example: 20180 = spring 2018.

BANNER PAGES

Person Identification (SPAIDEN)

Displays names, addresses and biographic/demographic information for a person.

- Banner's "Gender" field may not accurately reflect the person's gender identity.
- Students' parent and emergency contact information (PECI) should be searched using the PECI Admin Search Tool, instead of Banner.

Address (SOADDRQ)

Displays address information for an ID. This is the Address tab on SPAIDEN.

Telephone (SPATELE)

Displays telephone information for an ID. This is the Telephone tab on SPAIDEN.

Email (GOAEMAL)

Displays email information for an ID. This is the Email tab on SPAIDEN.

Student Summary (SGASTDQ)

Displays the student's status for each term. Only ID is a required query field.

Student Information (SGASTDN)

Displays status, level, type, residency, majors, minors and other student information by term. Required query fields are ID and Term.

Advisors (SGAADVR)

Details a student's faculty adviser assignments by term. Required query fields are ID and Term.

Registration Query (SFAREGQ)

Displays a student's course schedule information by term. Required query fields are ID and Term.

Course Summary (SHACRSE)

Lists a student's course work and grades. Only ID is a required query field.

Academic History / Course History (SHATERM)

Displays a student's cumulative GPA, term GPA, and final grades for every course by term. Required query fields are ID and Course Level Codes. Use the Search within each field to see available options.

Transfer Course Information (SHATRNS)

Displays a student's course work completed elsewhere. All three fields are required query fields. Use the Search within each field to see available options.

Degree Information (SHADEGR)

This page displays information about degrees the student is seeking, or which have been awarded. Required query fields are ID and Degree Sequence. Use the Search within each field to see available options.

Athletic Compliance Inquiry (SGISPRT)

Displays a student's sports records or an entire roster for a sport. Required query fields are ID and/or Sport Code.

Class Lists (SFASLST)

Displays the roster for a CRN for a term. Required query fields are Term and CRN.