

Instructions: Refer to the Academic Calendar for Course Withdrawal and Limited Course Withdrawal Dates.

- **COURSE WITHDRAWAL PERIOD:** The Course Withdrawal Period begins the day after Add/Drop ends. Course Instructor, Faculty Adviser, and Class Dean signatures are required to confirm that student has consulted with each. A grade of W will appear on the academic record.
- **LIMITED COURSE WITHDRAWAL PERIOD:** The Limited Course Withdrawal Period begins the day after the Course Withdrawal Period ends. **The student must meet with the instructor and the instructor must indicate that they approve of the Limited Course Withdrawal by indicating this on the form.** Student must also obtain signatures from 1) Course Instructor, 2) Faculty Adviser, and 3) Class Dean to confirm that student has consulted with each. A grade of W will appear on the academic record

Name: \_\_\_\_\_  
Last First

Camel # \_\_\_\_\_ Class Year: \_\_\_\_\_

*Students may not withdraw from a class with a pending academic dishonesty violation or where they have been found responsible for violating academic dishonesty*

CRN (Course Reg#)	Dept Code (3 Letters)	Course #	Lab/ Section

**FOR INSTRUCTOR USE ONLY** – Signature required during Course Withdrawal Period to indicate consultation has taken place.  
Signature and Check Box required during Limited Course Withdrawal Period to indicate approval of course withdrawal.

INSTRUCTOR SIGNATURE & Camel # to indicate consultation has taken place	Instructor approval of course withdrawal during Limited Course Withdrawal Period	DATE
	<i>Initial Here to indicate approval during Limited Course Withdrawal</i> <div></div>	

Consultation has taken place -	SIGNATURE & Camel #	DATE
Faculty Adviser		
Class Dean		
Student		

**RETURN TO FANNING 105 FOR PROCESSING**

Form updated: May 2024