

Connecticut College

2014 Housing Lottery Information Session

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Lottery Numbers

- Each student will receive their lottery information via campus email. Lottery numbers are generated randomly. Your lottery information will look like this:

MyHousing @ Connecticut College

Navigation: Home/Overview, Living Preferences

CONNECTICUT COLLEGE

MyHousing Help Logout of MyHousing

MyHousing Overview

My Info

Name	Student #	eMail
Mya Bode	00999999	

My Assignments

Assignment	Roommate(s)/Suitemate(s)
Spring 2011 Harkness House - Floor 1 - Room 100 - Bed: A Phone: 4917 Check-In: 02/02/2011 - Check-Out: 05/18/2011	(None)

My Future Roommate Requests

You do not have any future roommate requests.

My Future Room Selection Process

Selection processes in red have already begun. However, your selection time may not have already arrived.

Selection Process	Starts	Ends	Your Start Time	Lottery #
Test Lottery	02/02/2011 10:30 AM	03/01/2011 10:00 AM	02/02/2011 10:00 AM	7

Prior to participating in the Housing Lottery, the MyHousing Overview screen will show the following information:

- Current Housing Assignment & Roommate(s)
- The Lottery each student has qualified for*
- The duration of that lottery
- The time each student can begin participating in that lottery
- Each student's lottery number

© Connecticut College - MyHousing Web Suite v3.2.4 for The Housing Director

Lottery Point Reductions

- 50 point lottery number reduction for any student residing in a basement room for either or both semesters of a given year for the following year, this cannot be carried over to any subsequent years.
- 50 point lottery number reduction for rising sophomores who lived in a triple or quad for their first year for the following year, this cannot be carried over to any subsequent years. (becoming 100 points if also a basement)
- 100 point lottery number reduction to be applied to a student's junior OR senior year if they lived in a double room for their full sophomore year beginning next year (2015-2016). (this becomes 150 points if also a basement)

Housing Options



Single Sex

Process is now closed, please see website for more information



Quiet



Thematic Housing



Substance-Free
Living/Lifestyle



Earth House



Language



Gender
Inclusive

Standard

Non-Specialty

Independent Living Options

- Groups of 2-6 people may apply for independent living options.
- Application available online
 - All group members must pass judicial check
 - Uses averaged lottery number of the group
 - Indicates which spaces are still available
 - Some spaces have been taken by the Common Interest Housing process already.

Doubles Lottery

- All students are enrolled in this lottery
- No student is required to participate in this lottery
- Roommates must mutually request each other in MyHousing
- Either roommate, using their own lottery number and time can select the double room for both roommates once they are 'matched'
- Roommate lottery numbers are NOT averaged, and students retain their lottery time

Optional!

Class Year Lotteries (Senior, Junior, Sophomore)

- Students are enrolled in their class year lottery based on how the Registrars office classifies them at the time of lottery number assignment.
- Students may participate in groups, as roommates, or independently
- If possible, choose a room! Selecting a room allows for participation in the online room change lottery

Knowing your Information

- Look at your MyHousing Overview!

MyHousing Overview

My Info

Name	Student #	eMail
Mya Bode	00999999	housing@conncoll.edu

My Assignments

You do not have any current or future room assignments.

My Future Roommate Requests

You are eligible to select roommates/suitemates.

You do not have any future roommate requests.

My Future Room Selection Process

Selection processes in **red** have already begun.

However, your selection time may not have already arrived.

Selection Process	Starts	Ends	Your Start Time	Lottery #
Test Lottery	03/29/2012 12:00 PM	03/30/2012 12:00 PM	Anytime between start and end time.	1

Selecting Housing Begins Here

- First, hover over “Room Selection” and click on “Select a Room/Suite”, and this page will appear. You may then filter or not the available rooms.

MyHousing @ Connecticut College

Navigation

- Home/Overview
- Living Preferences
- Room Selection >>

Other Link

- My Room Selection Information
- Roommate Selection
- Select a Room/Suite

Other Link

- Floor Plans
- Information & Directions
- Eastern Stand
- Clock (takes a min. to load)
- How to Form a Group
- How to Indicate Living Preferences
- How to Select a Roommate
- How to Select a Room/Apartment/Group of Rooms

[MyHousing Help](#) [Logout of MyHousing](#)

Online Room Selection

System Message

You are now eligible to select a room.
You have until 4/6/2012 at 05:00 PM.

Room	(any) ▾
Bathroom	(any) ▾
Kitchen Type	(any) ▾
Room Accessibility	(any) ▾
Room Air Conditioned	(any) ▾
Room Open Year Round	(any) ▾

[Find Available Rooms](#) [Reset Form](#)

Online Help

Please note that you do not have to use this filter. You may click on "Find Available Rooms" to see all rooms available to you in this lottery.

Selecting a Single for Myself

- The simplest route!
- Simply log in at your selection time... and “select room”!

Selecting “Room” (1 Single, or 1 Double)

- The only houses that will appear are houses that you are eligible to select for housing.
- You then “Select Room”

List of Available Rooms

Abbey House - Floor 2

Suite	Room	Open Beds	Room Type	Select Room/Suite	
Abbey House Suite	202	1	Single	Select Room	Select Suite
Abbey House Suite	203	1	Single	Select Room	Select Suite
Abbey House Suite	204	1	Single	Select Room	Select Suite
Abbey House Suite	209	1	Single	Select Room	Select Suite

Abbey House - Floor 3

Suite	Room	Open Beds	Room Type	Select Room/Suite	
Abbey House Suite	302	1	Single	Select Room	Select Suite
Abbey House Suite	303	1	Single	Select Room	Select Suite
Abbey House Suite	305	1	Single	Select Room	Select Suite
Abbey House Suite	307	1	Single	Select Room	Select Suite
Abbey House Suite	309	1	Single	Select Room	Select Suite
Abbey House Suite	310	1	Single	Select Room	Select Suite

Selecting “Room”

- Once you have clicked “select room, you will be prompted to confirm your choice.

After clicking agree... you should see this confirmation and receive a confirmation email (see both examples in next section)

Save Room Assignment

Congratulations! Your room selection process is complete!

Your room assignment has been saved.

You will receive a confirmation e-mail shortly.

[<< Back to Main Menu](#)

Room Booking

You have selected the room: Abbey House Room: 203

- Below, please make the room assignments for you and your roommates (if you have any). Select from the drop down menus to assign.
- Be sure not to assign the same person more than once.
- If you wish to leave a space open in the room, select <Leave Empty> from the drop down.

Abbey House Room: 203 Bed: A

Are you sure that this is correct (you will not be able to change this yourself)?

If so, you may submit room booking now...

[I Agree - Submit My Room Selection](#)

What is Group Housing?

- Group housing allows 2 to 4 students (regardless of gender) within the same non-specialty lottery to live in the same house together.
- At the close of the doubles lottery students are eligible to begin forming their group housing request via MyHousing to be 'roommates.'
- All members of a group must be 'matched' with all other members of the group

What happens next?

- After groups are finalized (by you), lottery numbers are averaged within the group, and all members of the group receive the same lottery number and selection time.
- All students are then emailed their updated lottery number and selection time.
- On your lottery night, any member of the group can select and assign housing to all members of the group
 - Have a plan of who will choose! You don't all want to assume someone else is doing it! 😊
 - Groups cannot disband until there are no houses left to accommodate the full group. Then they must call REAL to have their group disbanded during lottery.

What does it look like?

- 1st: confirm you are in an eligible lottery to select roommates/suitemates (group members)

MyHousing Overview

My Info

Name	Student #	eMail
Mya Bode	00999999	housing@conncoll.edu

My Assignments

You do not have any current or future room assignments.

My Future Roommate Requests

You are eligible to select roommates/suitemates.

You do not have any future roommate requests.

My Future Room Selection Process

Selection processes in red have already begun.

However, your selection time may not have already arrived.

Selection Process	Starts	Ends	Your Start Time	Lottery #
Test Lottery	03/26/2012 09:00 AM	04/06/2012 05:00 PM	03/26/2012 09:00 AM	

- 2nd: Hover over “Room Selection” and move your cursor down to “Roommate Selection” Click here!
- 3rd: Search for your first group member and submit:

My Roommate Requests

My Roommate Requests for Fall 2012

You do not have any roommate/suitemate requests for this timeframe.

Roommate Selection

Search for a student to request as a new roommate for Fall 2012

Note: You do not need to fill in all fields.

Last Name	<input type="text" value="casa"/>
First Name	<input type="text"/>
MI	<input type="text"/>
eMail Address	<input type="text"/>

MyHousing @ Conn

Navigation

- Home/Overview
- Living Preferences
- Room Selection >>

Other Link

- Floor Plans
- Information & Directions
- Eastern Stand Clock (takes a min. to load)
- How to Form a Group
- How to Indicate Living Preferences
- How to Select a Roommate
- How to Select a Room/Apartment/Group of Rooms

My Room Selection Information

- Roommate Selection
- Select a Room/Suite

My Info

de

Assignments

You do not have any current assignments.

My Future Roommate

You are eligible to select

You do not have any future roommate requests.

My Future Roommate Selection Process

Selection processes in red. However, your selection time is up.

Selection Process

Test Lottery

- 4th: Get Matching! This might sound familiar...
 - You can remind someone to be your roommate – they will get an email reminder
 - You can remove someone as a roommate – they will get a ‘no thank you email!’
- If you do not (mutually) match – you will not be in the same group
- 5th: Add additional group members if you like

My Roommate Requests for Fall 2012

System Message
Your roommate request has been saved.

Time Frame	Requested Roommate	Status	
Fall 2012	Mi Casa	DOES NOT MATCH What does this mean?	<input type="button" value="Remove"/> <input type="button" value="Remind"/>

You have an unmatched roommate group.

Unmatched Roommates:

- Mi Casa has not requested Mya Bode

Friend's Perspective

My Roommate Requests for Fall 2012

You do not have any roommate/suitemate requests for this timeframe.

Roommate Selection

Accept/Decline Pending Roommate Requests

Time Frame	Request From	
Fall 2012	Mya Bode	<input type="button" value="Decline"/> <input type="button" value="Confirm"/>

Search for a student to request as a new roommate for Fall 2012

Note: You do not need to fill in all fields.

Last Name	<input type="text"/>
First Name	<input type="text"/>
MI	<input type="text"/>
eMail Address	<input type="text"/>

MyHousing: Roommate Request Change - Addition

housing@conncoll.edu 11:30 AM (5 minutes ago) ☆

to me ▾

This is an automated message from MyHousing.

You have been ADDED as a roommate request by Mya Bode.
The email address for this student is: housing@conncoll.edu

■ When they confirm you... you get:

MyHousing: Roommate Request Change - Addition

housing@conncoll.edu 11:36 AM (0 minutes ago) ☆

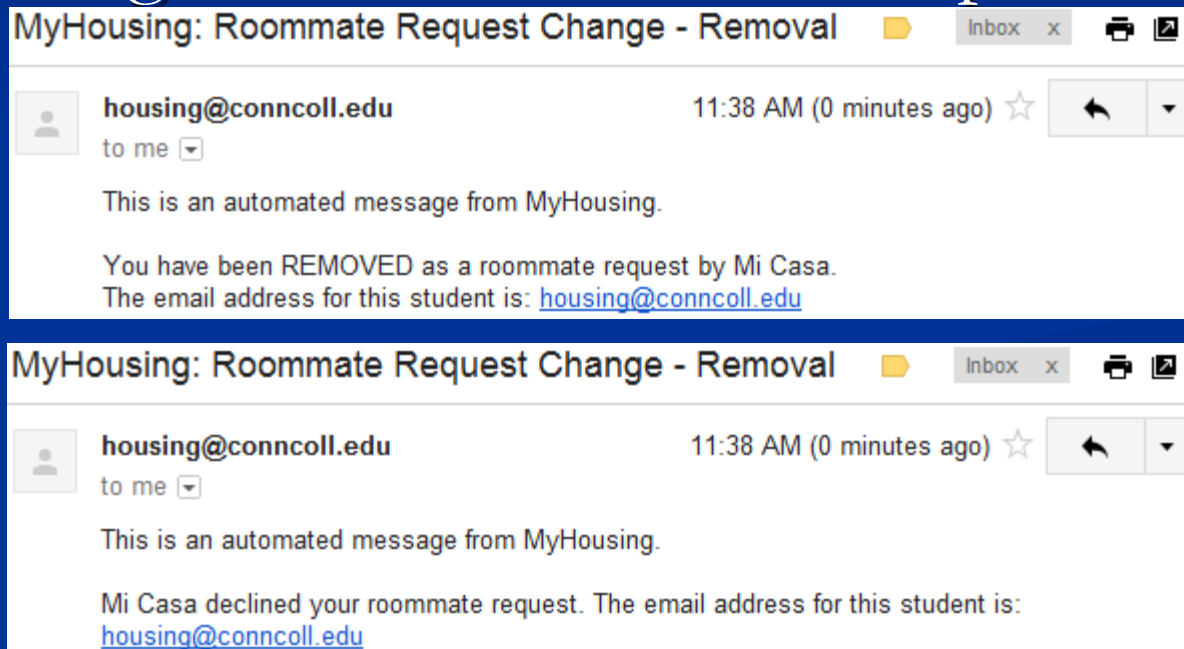
to me ▾

This is an automated message from MyHousing.

You have been ADDED as a roommate request by Mi Casa.
The email address for this student is: housing@conncoll.edu

If you decide 'no'...

- They do get an email... it is not a passive action



- Now... this was a simple 2 person group...

3 or 4 Person Groups

My Roommate Requests for Fall 2012

System Message

Your roommate request has been saved.

Time Frame	Requested Roommate	Status	
Fall 2012	Mya Bode	DOES NOT MATCH What does this mean?	<input type="button" value="Remove"/> <input type="button" value="Remind"/>
	Keekee Hut	DOES NOT MATCH What does this mean?	<input type="button" value="Remove"/> <input type="button" value="Remind"/>
	Test Student	DOES NOT MATCH What does this mean?	<input type="button" value="Remove"/> <input type="button" value="Remind"/>

You have an unmatched roommate group.

Unmatched Roommates:

- Mya Bode has not requested Mi Casa
- Keekee Hut has not requested Mi Casa
- Test Student has not requested Mi Casa
- Mya Bode has not requested Keekee Hut
- Keekee Hut has not requested Mya Bode
- Mya Bode has not requested Test Student
- Test Student has not requested Mya Bode
- Keekee Hut has not requested Test Student
- Test Student has not requested Keekee Hut

- MyHousing shows you the status of all of your group members matching status.
- On 4/1 – there should no longer be an “Unmatched Roommates!” section

My Roommate Requests for Fall 2012

Time Frame	Requested Roommate	Status	
Fall 2012	Mya Bode	MATCHES	<input type="button" value="Remove"/>
	Keekee Hut	MATCHES	<input type="button" value="Remove"/>
	Test Student	MATCHES	<input type="button" value="Remove"/>

Your roommate group is fully matched.

Selecting “Suite” (For Groups OR Apartments)

- The only houses that will appear are houses that will accommodate your full group OR your apartment.
- You then “Select Suite”

List of Available Rooms

Abbey House - Floor 2

Suite	Room	Open Beds	Room Type	Select Room/Suite	
Abbey House Suite	202	1	Single	Select Room	Select Suite
Abbey House Suite	203	1	Single	Select Room	Select Suite
Abbey House Suite	204	1	Single	Select Room	Select Suite
Abbey House Suite	209	1	Single	Select Room	Select Suite

Abbey House - Floor 3

Suite	Room	Open Beds	Room Type	Select Room/Suite	
Abbey House Suite	302	1	Single	Select Room	Select Suite
Abbey House Suite	303	1	Single	Select Room	Select Suite
Abbey House Suite	305	1	Single	Select Room	Select Suite
Abbey House Suite	307	1	Single	Select Room	Select Suite
Abbey House Suite	309	1	Single	Select Room	Select Suite
Abbey House Suite	310	1	Single	Select Room	Select Suite

Suite Assignments

- You then have the ability to assign each group member to a room within the house.
- You must assign all group members or you will receive an error message and none of the assignments will have 'stuck.'
- Click "I Agree", and see this confirmation:

Save Room Assignment

Congratulations! Your room selection process is complete!

Your room assignment has been saved.

You and your roommates will receive a confirmation e-mail shortly.

[<< Back to Main Menu](#)

Room Booking

You have selected the suite: **Abbey House Suite**

- Below, please make the room assignments for you and your roommates (if you have any). Select from the drop down menus to assign.
- Be sure not to assign the same person more than once.
- If you wish to leave a space open in the suite, select <Leave Empty> from the drop down.

Abbey House Room: 202 Bed: A	<input type="text" value="Mya Bode"/>
Abbey House Room: 203 Bed: A	<input type="text" value="Mi Casa"/>
Abbey House Room: 204 Bed: A	<input type="text" value="Keekee Hut"/>
Abbey House Room: 209 Bed: A	<input type="text" value="Test Student"/>
Abbey House Room: 302 Bed: A	<input type="text" value="<Leave Empty>"/>
Abbey House Room: 303 Bed: A	<input type="text" value="<Leave Empty>"/>
Abbey House Room: 305 Bed: A	<input type="text" value="<Leave Empty>"/>
Abbey House Room: 307 Bed: A	<input type="text" value="<Leave Empty>"/>
Abbey House Room: 309 Bed: A	<input type="text" value="<Leave Empty>"/>
Abbey House Room: 310 Bed: A	<input type="text" value="<Leave Empty>"/>

Are you sure that this is correct (you will not be able to change this yourself)?

If so, you may submit room booking now...

[I Agree - Submit My Room Selection](#)

Suite Confirmation: MyHousing Home Page

After confirming your housing, please look for this confirmation, indicating you and your group members all housed!

MyHousing Overview

My Info

Name	Student #	eMail
Mya Bode	00999999	housing@conncoll.edu

My Assignments

Assignment	Roommate(s)/Suitemate(s)
Fall 2012 Abbey House - Floor 2 - Room 202 - Bed: A Room Type: Single Phone: Not Requested PO Box: 9999	<ul style="list-style-type: none">• <i>Mi Casa - Room: 203 - Bed: A</i> (housing@conncoll.edu)• <i>Keekee Hut - Room: 204 - Bed: A</i> (housing@conncoll.edu)• <i>Test Student - Room: 209 - Bed: A</i>
Please note that suitemates appear in <i>italic type</i> , while roommates appear in standard type.	

My Future Roommate Requests

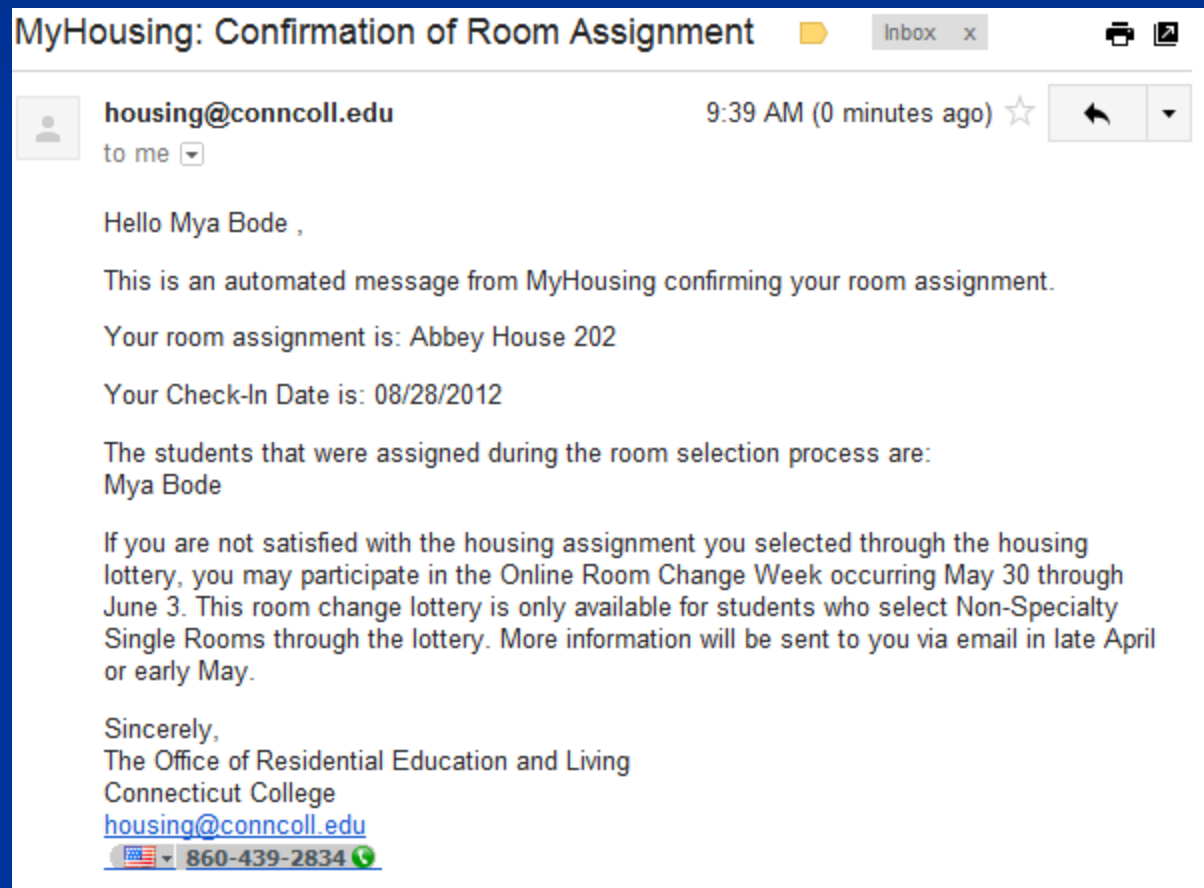
Time Frame	Requested Roommate	Status
Fall 2012	Mi Casa	STUDENT ASSIGNED
	Keekee Hut	STUDENT ASSIGNED
	Test Student	STUDENT ASSIGNED

Your roommate group is fully matched.

Please note that any roommate that is marked as "STUDENT ASSIGNED" or "STUDENT INELIGIBLE" will not be included in your roommate list if you participate in an online room selection because he/she is already assigned to a room or is ineligible for housing.

Suite Confirmation: Email

- If you do not get a confirmation email – your housing assignment did not go through! Look for this!



Specific to Group Housing

- You wanted the room next door, and was placed by a group member in the wrong room. It is too late ☹
- If you are not in a fully matched group by the deadline – your group WILL BE DISBANDED for you, without notice.
- Proxy... the REAL office is happy to serve as a proxy to individual students, however we are NOT able to proxy for groups.
- Sophomores... there aren't a lot of options where group housing will work ☹ be careful
- You are in group and do not like any of your options... but an option does exist... you MUST choose that option. REAL will ONLY disband your group after no option exists for you.
- What if there are no more houses that we will all fit in?
 - You're screen will display no houses... no rooms... no suites... call us and we'll disband your group – but ONLY once no houses meet the needs of your group

Online Room Change Lottery

- Always choose a room if you can (if it is the room type you are looking for) so that you are eligible for the room change lottery!
- Begins day after Memorial Day and closes the following Monday
- You do not give up your room until you select a new room
- You can only get your 'old' room back if it is still available, and you must 'get it' yourself.
- What rooms are available?
 - Rooms vacated by Juniors going abroad
 - Rooms not taken in the lottery
 - Rooms vacated by students transferring or taking leave

Still Unhappy?

- So you have selected a room, participated in the online room change week, and still are not satisfied?
 - Please email REAL and let us know – we want to make you happy! We will email you a room change form for us to continue considering throughout the summer.
 - No promises, but we will try!
 - Remember – trying takes time... we will not be able to share with you the progress we may or may not have made for you until the end of the summer.

Notes for Rising Sophomores

- Group housing may not work in your favor
- Not all Sophomores end the housing lottery with an assignment
 - Approximately 100 rising sophomores will need to be housed over the summer as spaces are released from students leaving the College (Study Away, etc.)

Housing Proxy

- If you are physically/electronically unable to participate in Housing Selection, the Office of Residential Education and Living will serve as your proxy. You must complete the Proxy request form in MyHousing and indicate your living preferences.
 - If you are in a class year lottery, please only indicate houses in your preferences
 - If you are in a specialty lottery, please only indicate rooms in your preferences
- If you do not participate in your designated Specialty or Class Lottery and do not ask the REAL office to serve as your proxy, you will be housed over the summer according to your lottery number.

Additional Information

- **Off-Campus:** The REAL Office releases students from their housing contract based on our anticipated need for the coming year. For the 2014-2015 academic year we do not anticipate needing to release seniors from their campus housing contract as we have in the last few years.
- **Housing Accommodation:** Forms are available on our websites.
- **Housefellow/Floor Governor/Independent Living Coordinator:** REAL student staff are pre-housed and do not need to participate in the housing lottery.
- **Peer Advisors:** are not pre-housed and should speak with their supervisor if they have questions about their housing.

Resources

- On the [Housing Lottery Website](#):
 - The Housing Lottery Booklet
 - Specialty Housing Information
 - Housing Accommodation Information & Application
 - Letter to Students Studying Abroad in May & December
 - Housing Lottery Information Session
 - Directions on how to:
 - Log into MyHousing
 - Registering for the Housing Lottery
 - Indicate Living Preferences
 - Select a Roommate for a double room
 - Form a Group
 - Select a room, group of rooms, or apartment

FAQ

- Pop Up Blocker's!
- Preferences only required when a proxy is required or are not housed during the lottery – but always a good idea to complete them!
- Being enrolled in the doubles lottery does not mean you have to select a double room!

Q&A